

99049001001001, 99049001001001

Simple certificate of good conduct

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/8966793/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99049001001001, 99049001001001
Leistungsbezeichnung I	Simple certificate of good conduct
Leistungsbezeichnung II	Simple certificate of good conduct
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Führungszeugnis (049)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	30.06.2021

Modul	Sachverhalt
Fachlich freigegeben durch	JM
Handlungsgrundlage	https://www.gesetze-im-internet.de/bzrg/_30.html https://www.gesetze-im-internet.de/bzrg/_31.html https://www.gesetze-im-internet.de/bzrg/_30.html https://www.gesetze-im-internet.de/bzrg/_31.html
Teaser	Do you need a simple certificate of good conduct? Then you must apply for this at the registration office of your municipality.
Volltext	General information: Police clearance certificates provide information on whether the person named in the certificate has a criminal record or not. Employers therefore often require a certificate of good conduct before hiring a new employee. There are two types of certificates of good conduct: • the private certificate of good conduct (for private purposes) • the official certificate of good conduct (for submission to a German authority) The data for the certificate of good conduct is taken from the Federal Central Criminal Register. Any person aged 14 or over can apply for a certificate of good conduct.
Erforderliche Unterlagen	Valid identity card or passport.
Voraussetzungen	
Kosten	Gebühr: 13€ The fee is 13.00 euros. This amount must be paid to the local registration office when submitting the application. The Federal Office of Justice may reduce or waive the fee in cases of "indigence" or for "other equitable reasons".
Verfahrensablauf	You must submit the application in person or with an officially or publicly certified signature in writing to the registration office of your municipality. The application can also be submitted by legal representatives (e.g. parents for minors). It is not possible to authorize another person.

Modul	Sachverhalt
	When submitting the application, you must state whether you require the certificate for private purposes or for submission to an authority. If you require the certificate for private purposes, you will receive it by post. A certificate for submission to an authority will be sent directly to the authority. You should therefore state the address of the authority and, if possible, the reference number. It may take a few days to process the application and send the certificate of good conduct. The simple certificate of good conduct can also be applied for online directly from the Federal Office of Justice.
Bearbeitungsdauer	
Frist	There are no deadlines to be observed.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	Please contact the registration office of your municipality. https://www.bundesjustizamt.de/ https://www.bundesjustizamt.de/
Zuständige Stelle	
Formulare	
Ursprungsportal	Simple certificate of good conduct, Einfaches Führungszeugnis