

99008001040000, 99008001040000

ID card issue

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/308167346/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99008001040000, 99008001040000
Leistungsbezeichnung I	ID card issue
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausgabe (040)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass), Bürger- und Familienrechte

Modul	Sachverhalt
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	30.09.2021
Fachlich freigegeben durch	Lower Saxony Ministry of the Interior and Sport
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/ https://www.gesetze-im-internet.de/pauswv/ https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105131.htm https://www.gesetze-im-internet.de/pauswg/ https://www.gesetze-im-internet.de/pauswv/ https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105131.htm
Teaser	Once you have your new ID card, you can collect it in person. It can also be collected by an authorized person.
Volltext	As a rule, you collect your ID card from the citizens' office where you applied for it. With a power of attorney, you can also authorize a representative to collect your ID card. You can find the authorization form online via the ID card portal. To collect your child's ID card, you only need a power of attorney if the child is 16 years or older. Your local citizens' office will tell you whether you need to make an appointment to collect the ID card or whether you need to follow any other instructions regarding the time of collection. You can hand in your old ID card when you collect it or have it validated if you want to keep it as a souvenir. If you have lost your old ID card, fill out a loss report.
Erforderliche Unterlagen	• Your old identity card document (exception: old identity card is no longer available due to loss/theft) • In case of representation: Power of attorney to collect an identity card

Modul	Sachverhalt
Voraussetzungen	The new ID card is ready for collection at the citizens' office where the ID card was applied for.
Kosten	There are no costs.
Verfahrensablauf	You can collect your new ID card from the Citizens' Registration Office where you applied for it: • You can find out when the ID card can be collected when you apply or ask at the Citizens' Registration Office. When you applied for your ID card, you received the PIN letter that goes with your ID card. The PIN letter contains a five-digit transport PIN, an unblocking number (PUK) and a blocking password. You can use the transport PIN to set a six-digit PIN of your choice. You can also set the six-digit PIN yourself at home at any time using a suitable NFC-enabled smartphone, the PIN letter and the AusweisApp2. You need the six-digit PIN you have chosen yourself to be able to use the online ID function of your ID card. • You collect your new ID card from the citizens' office where you applied for it. • The new ID card will be issued to you on presentation of your old ID card. If you would like to keep your old ID card as a souvenir, the document can be returned to you after it has been validated. • If you have lost your old ID card in the meantime or if it has been stolen, fill out a loss report. • Finally, confirm receipt of the new ID card with your signature. • An authorized adult can be appointed to collect the new ID card. This person must be able to identify themselves and present a written authorization for collection. You can find a form for this authorization online on the ID card portal.
Bearbeitungsdauer	0 - 1 Stunde(n)
Frist	There is no deadline.
weiterführende Informationen	https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html https://www.personalausweisportal.de/DE/Buergerinnen-und-Buerger/Online-Ausweisen/Online-Ausweisen_

Modul	Sachverhalt
	node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html https://www.personalausweisportal.de/DE/Buergerinnen-und-Buerger/Online-Ausweisen/Online-Ausweisen_node.html
Hinweise	There are no indications or special features.
Rechtsbehelf	
Kurztext	• ID card issue • Identity card is ready for collection from the issuing identity card authority • As a rule, ID cards should be collected in person • Collection also possible with power of attorney • Responsible: Identity card authority usually: Citizens' office at the main place of residence also possible: any other citizens' office nationwide if there is an important reason
Ansprechpunkt	Responsibility lies with the municipality, the joint municipality and the town in which the application for the permit was submitted.
Zuständige Stelle	
Formulare	
Ursprungsportal	ID card issue, Personalausweis Ausgabe