

99088016169000, 99088016169000

# Show opening of a supplementary school

Heruntergeladen am 26.06.2025

<https://fimpportal.de/xzufi-services/491621318/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99088016169000, 99088016169000
Leistungsbezeichnung I	Show opening of a supplementary school
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Schulangelegenheiten (088)
Verrichtungskennung	Anzeige (169)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Anmeldepflichten (2010100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	20.03.2023
Fachlich freigegeben durch	Lower Saxony Ministry of Culture
Handlungsgrundlage	<a href="https://voris.wolterskluwer-online.de/browse/document/cite/c8fd12fe-a406-3195-826a-7831f256da77">https://voris.wolterskluwer-online.de/browse/document/cite/c8fd12fe-a406-3195-826a-7831f256da77</a> <a href="https://voris.wolterskluwer-online.de/browse/document/cite/5bd68b05-a017-3620-a1d6-4166e5cfbcaa">https://voris.wolterskluwer-online.de/browse/document/cite/5bd68b05-a017-3620-a1d6-4166e5cfbcaa</a> <a href="https://voris.wolterskluwer-online.de/browse/document/cite/2bfd3482-642c-3137-a932-fcfd39df831d">https://voris.wolterskluwer-online.de/browse/document/cite/2bfd3482-642c-3137-a932-fcfd39df831d</a> <a href="https://voris.wolterskluwer-online.de/browse/document/cite/c8fd12fe-a406-3195-826a-7831f256da77">https://voris.wolterskluwer-online.de/browse/document/cite/c8fd12fe-a406-3195-826a-7831f256da77</a> <a href="https://voris.wolterskluwer-online.de/browse/document/cite/5bd68b05-a017-3620-a1d6-4166e5cfbcaa">https://voris.wolterskluwer-online.de/browse/document/cite/5bd68b05-a017-3620-a1d6-4166e5cfbcaa</a> <a href="https://voris.wolterskluwer-online.de/browse/document/cite/2bfd3482-642c-3137-a932-fcfd39df831d">https://voris.wolterskluwer-online.de/browse/document/cite/2bfd3482-642c-3137-a932-fcfd39df831d</a>
Teaser	<p>If you wish to open a supplementary school, you must notify the responsible Regional State Office for Schools and Education (RLSB) in writing. You will receive written confirmation of your notification after the documents have been checked.</p>
Volltext	<p>Supplementary schools are independent schools that do not serve as a substitute for state schools because comparable schools do not exist in the state school system. They offer school forms and teaching content that the state school system does not know at all or does not know in the respective form. Independent schools are subject to state school supervision. Pupils at supplementary schools are generally required to attend school in full at the alternative school or the relevant state school. This only does not apply if, in accordance with the requirements of § 160 of the Lower Saxony School Act, it has been determined that compulsory schooling is suspended while attending this school.</p> <p>If you wish to establish a supplementary school, you must notify the responsible Regional State Office for Schools and Education (RLSB) in writing in good time before the planned start of teaching. You will receive</p>

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	written confirmation of your notification after the documents have been checked.
<b>Erforderliche Unterlagen</b>	<ul style="list-style-type: none"> <li>• Name of the school (this must be chosen in such a way that any confusion with an alternative school can be ruled out)</li> <li>• Curriculum with details of the duration of a course and the learning and teaching materials</li> <li>• Articles of association/legally binding representation</li> <li>• Extract from the association/commercial register; authorized representatives; copy of the articles of association, if applicable</li> <li>• Extended certificates of good conduct according to § 30a BZRG (also for the school management)</li> <li>• Statement that the operation of the educational institution is intended to be permanent</li> <li>• Proof that the statutory minimum number of pupils has been reached</li> <li>• Proof of ownership or rental agreement for the planned school premises</li> <li>• Plans / room program / description regarding the number, type and size of school rooms</li> <li>• Certificate of admissibility under building regulations for the commencement of school operations</li> <li>• CVs and qualification certificates of the school management and teaching staff</li> <li>• Teacher deployment plan</li> </ul>
<b>Voraussetzungen</b>	<p>Supplementary school authorities may be natural persons or legal entities under private or public law (with the exception of regional authorities). The individuals acting as school authorities or representatives or authorized representatives of the school authorities (in the case of legal entities) must be personally reliable. The requirements for the protection of the general public from damage and danger (e.g. structural requirements, hygiene facilities) must be met. The general definition of a school pursuant to § 1 para. 2 sentence 1 NSchG must be fulfilled. Teachers must be sufficiently qualified for the intended teaching activities. The head teacher must have the necessary academic and pedagogical qualifications.</p>
<b>Kosten</b>	The amount of the fee is based on the actual

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	administrative costs. The fee range is between € 250.00 and € 2,000.00 in accordance with Section 77.1.5 of the Annex to the Ordinance on Fees and Expenses for Official Acts and Services (General Fee Schedule -AllGO-).
Verfahrensablauf	The responsible Regional State Office for Schools and Education will check the documents submitted by you and confirm the notification if all requirements are met. Otherwise, the establishment of the supplementary school may also be prohibited in accordance with the provisions of Section 159 (1) of the Lower Saxony School Act.
Bearbeitungsdauer	
Frist	Please submit the notification of your supplementary school with the required documents to the responsible RLSB if possible 6 months before the planned start of teaching operations
weiterführende Informationen	
Hinweise	
Rechtsbehelf	<p>If the establishment of a supplementary school is prohibited, you will receive a decision on this and administrative legal proceedings will be initiated.</p> <p>This decision will be accompanied by specific instructions on how to appeal, indicating the deadline for taking legal action and the competent administrative court.</p>
Kurztext	<ul style="list-style-type: none"> <li>• Notification of a supplementary school</li> <li>• The establishment of a supplementary school is subject to notification</li> <li>• Written confirmation of the notification after examination of the documents</li> <li>• The establishment may be prohibited</li> <li>• The regional state offices for schools and education are responsible</li> </ul>
Ansprechpunkt	Regional State Office for Schools and Education

## Modul

## Sachverhalt

Braunschweig

Department 1 Legal Department

Kurt-Schumacher-Str. 21

38102 Braunschweig

Fax no.: +49 531 484-3483

Service point no.: +49 531 484-3333

E-mail address: [service@rlsb-bs.niedersachsen.de](mailto:service@rlsb-bs.niedersachsen.de)

Elevator available: yes

Wheelchair accessible: yes

Regional State Office for Schools and Education  
Hanover

Department 1 Legal Department

Mailänder Str. 2

30539 Hanover

Fax no.: +49 511 106 99-2853

Service point no.: +49 511 106-6000

E-mail address: [service@rlsb-h.niedersachsen.de](mailto:service@rlsb-h.niedersachsen.de)

Elevator available: yes

Wheelchair accessible: yes

Regional State Office for Schools and Education  
Lüneburg

Department 1 Legal Department

Auf der Hude 2

21339 Lüneburg

## Modul

## Sachverhalt

Fax no.: +49 4131 1545-2930

Service point no.: +49 4131 15-2222

E-mail address: service@rlsb-lg.niedersachsen.de

Elevator available: yes

Wheelchair accessible: yes

Regional State Office for Schools and Education  
Osnabrück

Department 1 Legal Department

Winkelhausenstr. 22

49090 Osnabrück

Fax no.: +49 541 77046-8103

Service point no.: +49 541 77046-444

E-mail address: service@rlsb-os.niedersachsen.de

Elevator available: yes

Wheelchair accessible: yes

## Zuständige Stelle

## Formulare

## Ursprungsportal

Show opening of a supplementary school, Eröffnung  
einer Ergänzungsschule anzeigen