

99400386274000, 99400386274000

# Proof of use of subsidies from the Hannover Braunschweig Göttingen Wolfsburg metropolitan region

Heruntergeladen am 05.07.2025

<https://fimportal.de/xzufi-services/555527286/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99400386274000, 99400386274000
Leistungsbezeichnung I	Proof of use of subsidies from the Hannover Braunschweig Göttingen Wolfsburg metropolitan region
Leistungsbezeichnung II	
Typisierung	4a - Land: Regelung und Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Förderprogramme (400)
Verrichtungskennung	Verwendungsnachweisprüfung (274)
SDG-Informationsbereich	

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Lagen Portalverbund	Finanzierung und Förderung (2060000), Infrastruktur-, Bau- und Wohnförderung (2060600)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	02.07.2024
Fachlich freigegeben durch	Lower Saxony Ministry for Federal and European Affairs and Regional Development
Handlungsgrundlage	<p><a href="https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html">https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/4e4e4cf8-4fbe-3caa-bcdd-3ac3a39e097d">https://voris.wolterskluwer-online.de/browse/document/cite/4e4e4cf8-4fbe-3caa-bcdd-3ac3a39e097d</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/42339e4a-1d69-3bbb-a03b-c9db64bd6711">https://voris.wolterskluwer-online.de/browse/document/cite/42339e4a-1d69-3bbb-a03b-c9db64bd6711</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/9987004c-f6b9-376f-8234-4e0fab80e9ab">https://voris.wolterskluwer-online.de/browse/document/cite/9987004c-f6b9-376f-8234-4e0fab80e9ab</a></p> <p><a href="https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html">https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/4e4e4cf8-4fbe-3caa-bcdd-3ac3a39e097d">https://voris.wolterskluwer-online.de/browse/document/cite/4e4e4cf8-4fbe-3caa-bcdd-3ac3a39e097d</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/42339e4a-1d69-3bbb-a03b-c9db64bd6711">https://voris.wolterskluwer-online.de/browse/document/cite/42339e4a-1d69-3bbb-a03b-c9db64bd6711</a></p> <p><a href="https://voris.wolterskluwer-online.de/browse/document/cite/9987004c-f6b9-376f-8234-4e0fab80e9ab">https://voris.wolterskluwer-online.de/browse/document/cite/9987004c-f6b9-376f-8234-4e0fab80e9ab</a></p>
Teaser	If you have received funding for projects in the Hannover Braunschweig Göttingen Wolfsburg metropolitan region, you must provide evidence of the use of this funding.
Volltext	<p>As the recipient of funding, you must provide evidence of the use of grants disbursed for projects in the Hannover Braunschweig Göttingen Wolfsburg metropolitan region.</p> <p>You must meet certain requirements in order to provide evidence of the use of the grants paid out. In</p>

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particular, the requirements from the grant notification must be met and the grants must have been used appropriately to achieve the purpose of the grant.

To this end, you must submit a factual report and numerical evidence that proves the use of the grant. In particular, a distinction must be made between the proof of use and the interim proof of use: If the purpose of the grant has been achieved or the approval period has ended, you must prepare a proof of use. If the purpose of the grant has not been achieved by the end of the financial year, you must provide interim proof of the contributions received in that year.

As part of the audit of the proof of use, the audit authority may request supporting documents, supplements and explanations and carry out local surveys.

The result of the audit is presented in a final decision which, depending on the audit result, may also result in (partial) reclaims on the part of the funding provider and other consequences for the funding recipient.

## Erforderliche Unterlagen

- Factual report
- Numerical evidence
- Receipts and expenditure receipts (not for simple proof of use)
- For municipalities: certificate from their own auditing institution (not for interim proof)
- Further documents can be requested from the responsible authority if required

## Voraussetzungen

- Payments must already have been made
- You must observe the deadlines for submitting the proof of use: If the purpose of the grant has been achieved, proof of use must be provided - If the approval period has ended, proof of use must then be provided. If the purpose of the grant has not been achieved by the end of the financial year, an interim statement must be submitted for the contributions received in that year. The deadline to be met depends on the type of grant recipient and individual provisions.

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The relevant deadline can be found in the grant notification

- The proof of use must show that the grants were used for the intended purpose and that the purpose of the grant was therefore achieved

## Kosten

## Verfahrensablauf

The use of grants already disbursed for projects in the Hannover Braunschweig Göttingen Wolfsburg metropolitan region must be proven to the Leine-Weser Regional Development Office (ArL). Depending on the point in time in the project, proof of use or interim proof is required.

- You submit the proof of use or interim proof together with the necessary evidence, reports and receipts
- If the purpose of the grant has been achieved or the approval period has ended, the proof of use must be prepared - If the purpose of the grant has not been achieved by the end of the financial year, an interim proof of use must be prepared for the contributions received in that year
- The auditing authority checks the documents with regard to compliance with the requirements of the grant notification and the appropriate use of the grant as well as the achievement of the purpose of the grant
- If necessary, the audit authority can request additions or explanations and carry out local surveys
- The audit result is communicated in a final decision - (Partial) recovery of funds is possible with the final decision if the audit comes to a corresponding conclusion

## Bearbeitungsdauer

1 - 6 Monat(e)  
The processing time can vary greatly due to different factors.

## Frist

5 Jahr(e)  
The grant recipient must retain the receipts and contracts as well as all other documents relating to the grant for five years after submission of the proof of use, unless a longer retention period is stipulated under tax law or other regulations. Image or data carriers may also be used for storage.

3 - 12 Monat(e)

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Proof of use of the grant must be provided once the purpose of the grant has been fulfilled. The deadline depends on the type of grant recipient and, in individual cases, on any deadlines specified differently in the notification. If the purpose of the grant has not been fulfilled by the end of the financial year, interim proof of the amounts received in that year must be provided within four to six months of the end of the financial year. Here too, the deadline depends on the type of grant recipient. The respective deadlines can be found in the grant notification.

## weiterführende Informationen

### Hinweise

Please note the difference between an interim and a where-used list. You can submit both types using this form. An interim proof of use is required if the purpose of the grant has not been fulfilled by the end of the financial year but grants have already been paid out. Proof of use must be submitted after the purpose of the grant has been fulfilled or after the end of the approval period.

[https://www.arl-lw.niedersachsen.de/metropolregion\\_h\\_bs\\_go\\_wob/richtlinie\\_metropolregion\\_h\\_bs\\_go\\_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html](https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html)

<https://www.metropolregion.de/>

[https://www.arl-lw.niedersachsen.de/metropolregion\\_h\\_bs\\_go\\_wob/richtlinie\\_metropolregion\\_h\\_bs\\_go\\_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html](https://www.arl-lw.niedersachsen.de/metropolregion_h_bs_go_wob/richtlinie_metropolregion_h_bs_go_wob/aufruf-zur-einreichung-von-projektantraegen-der-metropolregion-hannover-braunschweig-goettingen-wolfsburg-bis-zum-15072015-134999.html)

<https://www.metropolregion.de/>

### Rechtsbehelf

Action before the administrative court

### Kurztext

- Funding for the Hannover Braunschweig Göttingen Wolfsburg metropolitan region Verification of use of funds
- State of Lower Saxony has approved and disbursed grants for projects in the Hannover Braunschweig Göttingen Hannover metropolitan region
- Recipients must provide proof of use of the funds disbursed

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- A distinction is made between proof of use and interim proof, both of which are submitted here: If the purpose of the grant has been achieved or the approval period has ended, proof of use must be provided - if the purpose of the grant has not been achieved by the end of the financial year, interim proof must be provided for the contributions received in that year

- Required information:
  - Factual report
  - Numerical evidence
  - If necessary, submit or resubmit supporting documents
  - Responsible: Office for Regional Development (ArL) Leine-Weser (Bahnhofplatz 3-4, 31134 Hildesheim)

## Ansprechpunkt

Office for Regional Development (ArL) Leine-Weser, Hildesheim site

## Zuständige Stelle

## Formulare

## Ursprungsportal

Verwendung von Förderungen der Metropolregion Hannover Braunschweig Göttingen Wolfsburg nachweisen, Proof of use of subsidies from the Hannover Braunschweig Göttingen Wolfsburg metropolitan region