

99101011000000, 99101011000000

# Notification of a death

Heruntergeladen am 10.06.2025

<https://fimportal.de/xzufi-services/8669412/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99101011000000, 99101011000000
Leistungsbezeichnung I	Notification of a death
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sterbefall (101)
Verrichtungskennung	Anzeige (169)
SDG-Informationsbereich	
Lagen Portalverbund	Todesfall (1190100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	12.10.2020

Modul	Sachverhalt
Fachlich freigegeben durch	Lower Saxony Ministry of the Interior and Sports
Handlungsgrundlage	<a href="http://www.gesetze-im-internet.de/pstg/index.html#BJNR012210007BJNE000200000">http://www.gesetze-im-internet.de/pstg/index.html#BJNR012210007BJNE000200000</a> <a href="https://www.gesetze-im-internet.de/pstv/_38.html">https://www.gesetze-im-internet.de/pstv/_38.html</a> <a href="http://www.gesetze-im-internet.de/pstg/index.html#BJNR012210007BJNE000200000">http://www.gesetze-im-internet.de/pstg/index.html#BJNR012210007BJNE000200000</a> <a href="https://www.gesetze-im-internet.de/pstv/_38.html">https://www.gesetze-im-internet.de/pstv/_38.html</a>
Teaser	The death of a person must be reported to the registry office in whose area the person died.
Volltext	<p>The death of a person must be reported to the registry office in whose area of responsibility he or she died no later than the third working day following the death.</p> <p>Death outside an institution (hospital, retirement and nursing home, other facility):</p> <p>The person</p> <ul style="list-style-type: none"> <li>• who lived in the same household as the deceased,</li> <li>• in whose home the death occurred,</li> </ul> <p>and</p> <ul style="list-style-type: none"> <li>• who was present at the time of death or is informed of the death from his or her own knowledge,</li> </ul> <p>is obliged to report the death orally or in writing. The notification can also be made by a funeral home.</p> <p>Deaths in an institution:</p> <ul style="list-style-type: none"> <li>• The institution must notify the registry office of the death.</li> </ul>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• Marriage or civil partnership certificate of the last marriage or civil partnership, if applicable, proof of</li> </ul>

## Modul

## Sachverhalt

dissolution

- Birth certificate of the deceased (possibly not necessary if the registration data of the birth result from a marriage or civil partnership certificate)
- Proof of last place of residence (e.g. identity card, simple population register information, rental agreement, electricity bill or comparable documents)
- medical certificate of death

## Voraussetzungen

- If the death did not occur in a hospital, retirement and nursing home or other facility, the person
  - who lived in the same household as the deceased,
  - in whose home the death occurred, and
  - who was present at the death or learned of the death,

obligation to report the death orally. The person can also entrust it to a funeral home.

- Funeral directors registered with a Chamber of Crafts, Industry or Commerce can make the notification in writing.
- Hospitals, retirement and nursing homes or other facilities must notify the death in writing.

## Kosten

Gebühr: Es fallen keine Kosten an

## Verfahrensablauf

- If the death did not occur in a hospital, retirement or nursing home or other facility,
  - you need to contact a doctor and a funeral director

and

- report the death orally to the competent registry office or instruct the undertaker to report it.

- If the death occurred in hospital, you as a relative should contact a funeral director in consultation with the hospital staff.
- The doctor issues a death certificate and usually

**Modul**
**Sachverhalt**

hands it over to the undertaker.

- If you have instructed the undertaker to make the report, he or she will prepare a written death notice (including all necessary documents) and hand it over to the registry office.
- If the death occurred in a hospital, retirement and nursing home or other facility, the institution will prepare the written death notification and send it to the registry office.
- The registry office checks the documents presented for authenticity and the information on the documents for completeness.
- The death may be recorded in the death register.
- If requested, the registry office will issue death certificates from the established register.

**Bearbeitungsdauer**
**Frist**

A death must be reported no later than the third working day following the death.

**weiterführende Informationen**
**Hinweise**
**Rechtsbehelf**
**Kurztext**

- Notification of a death.
- The death of a person must be reported to the registry office in whose area the person died no later than the third working day following the death.
- Persons must report the death orally, institutions in writing.
- Notifiable persons can instruct a funeral home to make the notification.
- On the basis of the notification, the death is entered in the death register.

**Ansprechpunkt**
**Zuständige Stelle**

The responsibility lies with the registry office in whose area the person died.

**Formulare**

Modul	Sachverhalt
Ursprungsportal	Anzeige eines Sterbefalls , Notification of a death