

99065025032001, 99065025032001

Vocational training: Examination certificate duplicate - issue

Heruntergeladen am 18.06.2025

<https://fimportal.de/xzufi-services/9819857/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99065025032001, 99065025032001
Leistungsbezeichnung I	Vocational training: Examination certificate duplicate - issue
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Berufsausbildung (1030200)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	
Fachlich freigegeben durch	before 2010
Handlungsgrundlage	
Teaser	
Volltext	<p>Trainees must issue a written certificate to the trainees at the end of the vocational training relationship. The electronic form is excluded.</p> <p>The certificate must contain information on the type, duration and objective of the vocational training as well as on the acquired professional skills, knowledge and abilities of the trainees.</p> <p>Examination certificates are important documents. They are required, for example, for applications and for pension calculation. Nevertheless, it can happen that examination certificates are lost. As a rule, the body responsible for the examination in question (e.g. chamber) issues a duplicate for an administrative fee.</p>
Erforderliche Unterlagen	
Voraussetzungen	
Kosten	<p>An administrative fee is usually charged for issuing a duplicate of an examination certificate. After checking the data, you will receive a fee notice. As soon as this has been paid, the duplicate will be sent by post.</p> <p>Certificates for submission to the German Pension Insurance (e.g. proof of training periods) are free of charge.</p>
Verfahrensablauf	
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	

Modul	Sachverhalt
Rechtsbehelf	
Kurztext	
Ansprechpunkt	<p>If no independent jurisdiction has been determined by ordinance, please contact the chamber responsible for your vocational training. This can be, for example:</p> <ul style="list-style-type: none"> • the Chamber of Commerce and Industry for vocational training in non-craft trades, • the Chamber of Agriculture for vocational training in agricultural and rural home economics occupations, • the Chamber of Lawyers, Patent Attorneys and Notaries as well as the Notarial Fund for the vocational training of specialists in the field of administration of justice, • the Chamber of Auditors and the Chamber of Tax Consultants for the vocational training of specialists in the field of auditing and tax consulting, • the Chamber of Doctors, Dentists, Veterinarians and Pharmacists for the vocational training of specialists in the health professions. <p>Further responsibilities, e.g. for bodies under public law as well as for churches and other religious communities, are regulated in the Vocational Training Act (BBiG).</p>
Zuständige Stelle	
Formulare	In order to issue a duplicate subject to a fee, an application must usually be completed.
Ursprungsportal	Vocational training: Examination certificate duplicate - issue, Berufsausbildung: Prüfungszeugnis Zweitschrift - ausfertigen