

99077020040002, 99077020040002

Library card issue for recipients of state transfer payments

Heruntergeladen am 22.06.2025

<https://fimportal.de/xzufi-services/101959303/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99077020040002, 99077020040002
Leistungsbezeichnung I	Library card issue for recipients of state transfer payments
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Kultur (077)
Verrichtungskennung	Ausgabe (040)
SDG-Informationsbereich	
Lagen Portalverbund	Ausweise (1070100), Kinderbetreuung (1020200)
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	Nein
Fachlich freigegeben am	12.07.2019
Fachlich freigegeben durch	Ministry of Science, Research and Culture of the State of Brandenburg
Handlungsgrundlage	User regulations of the respective library Fee schedule of the respective library
Teaser	You will receive a library card for transfer benefit recipients as soon as you register at a library.
Volltext	Once you have registered at a library, you will immediately receive a library card in person or by post. The card enables you to borrow or order books or media from a library and to use any other library services. Note: The validity of the card is limited in time (e.g. 12 months), so you will have to apply for an extension if necessary.
Erforderliche Unterlagen	• valid identity card or passport with current registration certificate from the responsible registration office or other official identification with residence details • Official proof of state transfer payment (e.g. unemployment benefit II, social assistance, training assistance/BAföG)
Voraussetzungen	Entitlement to transfer payments within the meaning of the legislation
Kosten	
Verfahrensablauf	You will receive a library card as a recipient of transfer benefits after prior registration: • Submit the application documents to the library. • Pay the user fee. • You will then receive your library card immediately on site or by post within a few days.
Bearbeitungsdauer	• In person on site: about 15 minutes • by post: maximum 10 days
Frist	

Modul	Sachverhalt
weiterführende Informationen	
Hinweise	• The library must be informed immediately if you lose your card or change your personal details. • The library card remains the property of the library and is not transferable to other persons.
Rechtsbehelf	
Kurztext	• Library card issue • immediately after registration in a library • Card is either handed out in person on site or sent by post • Usually requires a personal appearance • limited period of validity (e.g. 12 months); can be extended on request • Responsible: respective library
Ansprechpunkt	
Zuständige Stelle	the respective library
Formulare	Forms: Registration form
Ursprungsportal	Bibliotheksausweis Ausgabe für Empfängerinnen und Empfänger von staatlichen Transferleistungen, Library card issue for recipients of state transfer payments