

99058007060009, 99058007060009

# Craft register Registration of engineers and graduates of technical universities and technical colleges

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/101974936/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99058007060009, 99058007060009
Leistungsbezeichnung I	Craft register Registration of engineers and graduates of technical universities and technical colleges
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)

Modul	Sachverhalt
Verrichtungskennung	Eintragung (060)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Anmeldepflichten (2010100), Eintragung in Register (2020100), Befähigungs- und Sachkundenachweise (2010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.08.2019
Fachlich freigegeben durch	Ministry for Economic Affairs and Energy
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/hwo/_6.html">https://www.gesetze-im-internet.de/hwo/_6.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_7.html">https://www.gesetze-im-internet.de/hwo/_7.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_10.html">https://www.gesetze-im-internet.de/hwo/_10.html</a> <a href="https://www.gesetze-im-internet.de/hwreintrv">https://www.gesetze-im-internet.de/hwreintrv</a>
Teaser	You can apply for entry in the Register of Craftsmen at your local Chamber of Crafts.
Volltext	In accordance with Annex D Section I of the Crafts Code, the owners of businesses in their district that are subject to licensing are entered in the Register of Craftsmen together with the crafts they practise. Registration with a craft requiring a license requires the existence of the registration requirements in accordance with §§ 7, 1 HwO.
Erforderliche Unterlagen	1 Documents for sole proprietorships  1.1 Fully completed and signed "Application for registration" form  1.2 Proof of qualification (see 5. Proof of qualification)  1.4 For employed technical managers additionally  Fully completed form "Declaration on technical operations management"  Copy of the employment contract

## Modul

## Sachverhalt

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

1.5 Extract from the commercial register (if available)

2 Documents for a company under civil law

2.1 "Application for registration" form completed in full and signed by the shareholders

2.2 Articles of association (if one partner is also the technical manager, he must have at least a 30% share in the profits and losses)

2.3 Proof of qualification (see 5. Proof of qualification)

2.4 Fully completed "Declaration of technical management" form

2.5 For employed technical managers additionally

Fully completed "Declaration of technical management" form

Copy of the employment contract

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

3 Documents for other partnerships

3.1 "Application for registration" form completed in full and signed by the partners

3.2 Extract from the commercial register

3.3 Proof of qualification (see 5. Proof of qualification)

3.4 Fully completed "Declaration of technical management" form

3.5 For employed technical operations managers additionally

## Modul

## Sachverhalt

Operations manager

Fully completed "Declaration of technical management" form

Copy of the employment contract

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

4 Documents for legal entities or their participation in a partnership

4.1 "Application for registration" form completed in full and signed by the managing director

4.2 Extract from the commercial register

4.3 Proof of qualification (see 5. Proof of qualification)

4.4 Fully completed form "Declaration on technical management"

4.5 For employed technical operations managers additionally

Fully completed "Declaration of technical management" form

Copy of the employment contract

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

5 Proof of qualification for all legal forms no. 1 - 4

5.1 Master craftsman's certificate in the corresponding or a related trade or

5.2 Engineering or technical certificate (incl. overview of subjects) from a German university, university of applied sciences or technical college for technicians specializing in the respective craft or

5.3 Qualifications as a master craftsman in the

Modul	Sachverhalt
	<p>state-owned industry in the respective field or</p> <p>5.4 Degrees as an industrial foreman, certified foreman in the respective field or</p> <p>5.5 other equivalent examinations in accordance with § 42 Para. 2 HwO or § 53 BBiG or</p> <p>5.6 Exemption permit/authorization to practice in accordance with §§ 7a ff HwO for the trade applied for or a related trade or</p> <p>5.7 Expellees or ethnic German repatriates with the relevant documents</p>
Voraussetzungen	Fulfillment of the registration requirements
Kosten	In accordance with Section 113 (4) sentence 1 HwO in conjunction with the fee regulations of the relevant Chamber of Skilled Crafts, fees are charged for entry in the Register of Skilled Crafts in accordance with the fee schedule of the relevant Chamber of Skilled Crafts.
Verfahrensablauf	You apply for entry in the Register of Craftsmen at the Chamber of Crafts responsible for you, enclosing the necessary documents.
Bearbeitungsdauer	If the requirements for entry in the Register of Craftsmen are met, the entry will be made within three months of receipt of the application, including the complete documentation.
Frist	none
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Directory of craft businesses</li> <li>• The owners are registered with the trades they operate that require a license (master craftsman)</li> </ul> <p>Responsible: Chamber of Crafts of the respective district</p>

Modul	Sachverhalt
Ansprechpunkt	
Zuständige Stelle	<a href="https://www.gesetze-im-internet.de/hwo/_6.html">https://www.gesetze-im-internet.de/hwo/_6.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_10.html">https://www.gesetze-im-internet.de/hwo/_10.html</a> <a href="https://bravors.brandenburg.de/gesetze/vwvfgbbg">https://bravors.brandenburg.de/gesetze/vwvfgbbg</a> <a href="https://www.gesetze-im-internet.de/vwvfg/_3.html">https://www.gesetze-im-internet.de/vwvfg/_3.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_6.html">https://www.gesetze-im-internet.de/hwo/_6.html</a> <a href="https://www.gesetze-im-internet.de/hwo/_10.html">https://www.gesetze-im-internet.de/hwo/_10.html</a> <a href="https://bravors.brandenburg.de/gesetze/vwvfgbbg">https://bravors.brandenburg.de/gesetze/vwvfgbbg</a> <a href="https://www.gesetze-im-internet.de/vwvfg/_3.html">https://www.gesetze-im-internet.de/vwvfg/_3.html</a>
Formulare	
Ursprungsportal	Craft register Registration of engineers and graduates of technical universities and technical colleges, Handwerksrolle Eintragung von Ingenieuren und Absolventen von technischen Hochschulen und Fachschulen für Technik