

99058007060011, 99058007060011

Craft register Registration of persons with a license to practice

Heruntergeladen am 23.06.2025

<https://fimportal.de/xzufi-services/101974941/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99058007060011, 99058007060011
Leistungsbezeichnung I	Craft register Registration of persons with a license to practice
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Eintragung (060)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens

Modul	Sachverhalt
Lagen Portalverbund	Anmeldepflichten (2010100), Eintragung in Register (2020100), Befähigungs- und Sachkundenachweise (2010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	22.08.2019
Fachlich freigegeben durch	Ministry for Economic Affairs and Energy
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_7.html https://www.gesetze-im-internet.de/hwo/_10.html
Teaser	You can apply for entry in the Register of Craftsmen at your local Chamber of Crafts.
Volltext	Anyone who has a license to practice the trade to be operated or a related trade in accordance with Section 7a or Section 7b HwO is entered in the Register of Craftsmen
Erforderliche Unterlagen	1 Documents for sole proprietorships 1.1 Fully completed and signed "Application for registration" form 1.2 Proof of qualification (see 5. Proof of qualification) 1.4 For employed technical managers additionally Fully completed form "Declaration on technical operations management" Copy of the employment contract Certificate of registration for statutory social insurance in accordance with § 25 DEÜV 1.5 Extract from the commercial register (if available) 2 Documents for a company under civil law 2.1 "Application for registration" form completed in full and signed by the shareholders

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2.2 Articles of association (if one partner is also the technical manager, he must have at least a 30% share in the profits and losses)

2.3 Proof of qualification (see 5. Proof of qualification)

2.4 Fully completed "Declaration of technical management" form

2.5 for employed technical managers additionally

Fully completed "Declaration of technical management" form

Copy of the employment contract

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

3 Documents for other partnerships

3.1 "Application for registration" form completed in full and signed by the partners

3.2 Extract from the commercial register

3.3 Proof of qualification (see 5. Proof of qualification)

3.4 Fully completed "Declaration of technical management" form

3.5 For employed technical operations managers additionally

Operations manager

Fully completed "Declaration of technical management" form

Copy of the employment contract

Certificate of registration for statutory social insurance in accordance with § 25 DEÜV

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	4 Documents for legal entities or their participation in a partnership 4.1 "Application for registration" form completed in full and signed by the managing director 4.2 Extract from the commercial register 4.3 Proof of qualification (see 5. Proof of qualification) 4.4 Fully completed "Declaration of technical management" form .5 for employed technical operations managers additionally Fully completed "Declaration of technical management" form Copy of the employment contract Certificate of registration for statutory social insurance in accordance with § 25 DEÜV 5 Exemption permit/authorization to practice according to §§ 7a ff HwO for the craft applied for or a related craft
Voraussetzungen	Fulfillment of the registration requirements
Kosten	In accordance with Section 113 (4) sentence 1 HwO in conjunction with the fee regulations of the relevant Chamber of Skilled Crafts, fees are charged for entry in the Register of Skilled Crafts in accordance with the fee schedule of the relevant Chamber of Skilled Crafts.
Verfahrensablauf	You apply for entry in the Register of Craftsmen at the Chamber of Crafts responsible for you, enclosing the necessary documents.
Bearbeitungsdauer	If the requirements for entry in the Register of Craftsmen are met, the entry will be made within three months of receipt of the application, including the complete documentation.
Frist	none

Modul	Sachverhalt
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	• Directory of craft businesses • The owners are registered with the trades they operate that require a license (master craftsman) • Responsible: Chamber of Crafts of the respective district
Ansprechpunkt	
Zuständige Stelle	https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_10.html https://bravors.brandenburg.de/gesetze/vwvfgbbg https://www.gesetze-im-internet.de/vwvfg/_3.html https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_10.html https://bravors.brandenburg.de/gesetze/vwvfgbbg https://www.gesetze-im-internet.de/vwvfg/_3.html
Formulare	
Ursprungsportal	Handwerksrolle Eintragung von Personen mit einer Ausübungsberechtigung, Craft register Registration of persons with a license to practice