

99058032011000, 99058032011000

Notify the Chamber of Crafts of any change in personal and business-related data

Heruntergeladen am 04.07.2025

<https://fimportal.de/xzufi-services/101974958/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99058032011000, 99058032011000
Leistungsbezeichnung I	Notify the Chamber of Crafts of any change in personal and business-related data
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Änderung (011)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der Beschäftigung in einem anderen Mitgliedstaat

Modul	Sachverhalt
Lagen Portalverbund	Eintragung in Register (2020100)
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	08.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labour and Europe of the Free Hanseatic City of Bremen Ministry of Economic Affairs, Labour and Energy of the State of Brandenburg 26.05.2023
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_19.html https://www.gesetze-im-internet.de/hwo/_6.html https://www.gesetze-im-internet.de/hwo/_19.html
Teaser	If you are a member of a Chamber of Crafts and personal or business-related data collected there changes, you must notify the Chamber of Crafts of this.
Volltext	<p>With the register of craftsmen and the register of the owners of a business of a craft without a licence or a trade-like trade, the Chamber of Crafts keeps two registers in which all craft businesses and businesses of the craft-like trade in the respective chamber district are recorded. In order to keep the stored data up-to-date, there is an obligation to notify of changes, which includes, among other things, the following cases:</p> <ul style="list-style-type: none"> • changes of address of the holder(s) or permanent establishment, • changes in the inventory of permanent establishments, • changed electronic contact details such as (mobile) telephone and fax numbers or e-mail addresses, • Changes in personal information about shareholders, • Changes in authorized representatives of companies.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Information about the operation: Running number Company name If applicable, the date of entry into force of the data change • Information on the type of data change (e.g. contact details and addresses as well as other data on persons and permanent establishments)

Modul	Sachverhalt
	if applicable: Proof of data change
Voraussetzungen	<p>Business-related data stored by the Chamber of Crafts has changed, in particular:</p> <ul style="list-style-type: none"> • Address and contact details of the establishment or a permanent establishment • Registration or deletion of a permanent establishment • personal data of the owner • Data of the management or the shareholders
Kosten	The specific fee can be found in the schedule of fees of the Chamber of Crafts, which can be accessed on the Chamber's website.
Verfahrensablauf	Inform your Chamber of Crafts about a change in personal or business-related data relevant to registration. Notifications of changes can be made in writing or electronically.
Bearbeitungsdauer	none
Frist	none
weiterführende Informationen	<p> https://www.handwerkskammer.de/ https://www.handwerkskammer.de/ https://www.hwk-ff.de/datenschutz/ https://www.hwk-cottbus.de/datenschutz https://www.hwk-potsdam.de/artikel/datenschutzerklaerung-9,892,3664.html https://www.hwk-ff.de/datenschutz/ https://www.hwk-cottbus.de/datenschutz https://www.hwk-potsdam.de/artikel/datenschutzerklaerung-9,892,3664.html </p>
Hinweise	There are no clues or peculiarities.
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • Data of the Crafts Register Modification • Businesses in the craft sector subject to authorisation are included in the register of craftsmen, while those in the craft or trade-like trade that do not require a licence are included in the register of the owners of a business in a craft that is not subject to authorisation

Modul

Sachverhalt

or a trade similar to a craft.

- The register of craftsmen and the register of the owners of a business of a craft that does not require a licence or a trade-like trade are kept by the regionally competent chambers of crafts.
- Among other things, personal data of the entrepreneur(s) as well as data on the business are stored in the registers kept by the Chambers of Crafts, differentiating according to whether it is a sole proprietorship, a partnership or a corporation.
- If data subject to registration, such as addresses or electronic contact details, changes, this must be reported to the relevant Chamber of Crafts.
- Notification of changes to the data must be made, among other things, if: address data of sole proprietorships, partnerships or corporations as well as registered permanent establishments change, electronic contact details (e.g. telephone number, e-mail address) change, information on authorised representatives and shareholders changes, a permanent establishment is to be deleted or another permanent establishment is to be registered
- responsible: Chamber of Crafts of which the company is a member.

Ansprechpunkt

Zuständige Stelle

The Chamber of Crafts in whose district the main commercial establishment is located is responsible.
<https://www.handwerkskammer.de/>
<https://www.handwerkskammer.de/>

Formulare

Ursprungsportal

Änderung persönlicher und betriebsbezogener Daten der Handwerkskammer mitteilen, Notify the Chamber of Crafts of any change in personal and business-related data