

99072002077000, 99072002077000

# Receive advice and assistance from the youth welfare office with questions about maintenance

Heruntergeladen am 29.06.2025

<https://fimportal.de/xzufi-services/108570325/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99072002077000, 99072002077000
Leistungsbezeichnung I	Receive advice and assistance from the youth welfare office with questions about maintenance
Leistungsbezeichnung II	Receive advice and assistance from the youth welfare office with questions about maintenance
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Kindesunterhalt (072)
Verrichtungskennung	Beratung und Unterstützung (077)

Modul	Sachverhalt
SDG-Informationsbereich	Geburt, Sorgerecht für Minderjährige, elterliche Pflichten, Vorschriften für Leihmutterschaft und Adoption, einschließlich Stiefkindadoption, Unterhaltspflichten für Kinder bei grenzüberschreitenden familiären Gegebenheiten
Lagen Portalverbund	Trennung mit Kind (1020500)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	14.11.2022
Fachlich freigegeben durch	Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ)
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/sgb_8/_18.html">https://www.gesetze-im-internet.de/sgb_8/_18.html</a> <a href="https://www.gesetze-im-internet.de/bgb/_1712.html">https://www.gesetze-im-internet.de/bgb/_1712.html</a>
Teaser	You are a single parent and get no money or too little money from the other parent for your child? Then you can get advice and support from the youth welfare office.
Volltext	<p>Parents are obliged to provide for the maintenance of their children. If you are raising your child alone, the other parent must pay child support. As a mother, you are already entitled to maintenance during maternity leave, as a father immediately after the birth of the child. If the other parent does not fulfill his or her obligation, the Youth Welfare Office can give you legal advice and offer further support.</p> <p>You will discuss which measures need to be initiated together with the Youth Welfare Office in a personal meeting. The Youth Welfare Office will then help you formulate letters, determine the amount of child support payments or initiate a garnishment if necessary.</p> <p>Guardianship</p> <p>You can also set up a guardianship for your child at the Jugendamt. A guardianship is a special form of legal representation for children and young people. The Youth Welfare Office can then legally represent the</p>

## Modul

## Sachverhalt

child in the relevant proceedings and thus relieve you. For example, it can

- request the father to acknowledge paternity and take the necessary documents,
- arrange for the judicial clarification of paternity,
- calculate your child's maintenance entitlement
- periodically review the child support claim
- record a deed of support,
- enforce the child support claim in court
- collect and control the alimony payments
- determine the whereabouts and employer of the parent obligated to pay child support, and
- Initiate enforcement actions.

You can apply for guardianship before the child is born if you are not married and have not made joint declarations of custody. After the birth, you can apply for guardianship at any time until the child reaches the age of majority. Your right of custody will not be restricted by this.

### Terminating the guardianship

You can terminate the guardianship at any time by submitting a written declaration. It ends automatically when the child reaches the age of majority. He or she can then seek advice and support from the Youth Welfare Office until his or her 21st birthday.

## Erforderliche Unterlagen

- for a consultation: no documents required
- for a guardianship: informal written application

## Voraussetzungen

- You are a single parent and your minor child has maintenance claims against the other parent, or
- You are between 18 and 21 years old and have maintenance claims against one parent yourself.

## Kosten

Abgabe: Es fallen keine Kosten an  
 Court proceedings conducted within the framework of a guardianship may incur costs in individual cases.

## Verfahrensablauf

## Bearbeitungsdauer

Modul	Sachverhalt
Frist	There is no deadline.
weiterführende Informationen	<a href="https://www.bmfsfj.de/bmfsfj/service/publikationen/die-beistandschaft-73974">https://www.bmfsfj.de/bmfsfj/service/publikationen/die-beistandschaft-73974</a>
Hinweise	
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Assertion of maintenance claims Advice and support</li> <li>• Parents are obliged to pay maintenance to their children</li> <li>• If a parent does not live with his or her child in the same household, the parent must pay child support.</li> <li>• Youth Welfare Office advises and supports single parents with maintenance claims</li> <li>• Claims apply to mothers from maternity leave onwards, to fathers from the birth of the child onwards</li> <li>• Youth Welfare Office can also take over the so-called guardianship of a child and legally represent him or her in proceedings.</li> <li>• Persons of full age can be advised and supported by the Youth Welfare Office in questions of maintenance up to their 21st birthday.</li> <li>• responsible: local youth welfare office</li> </ul>
Ansprechpunkt	
Zuständige Stelle	locally responsible youth welfare office
Formulare	
Ursprungsportal	Beratung und Beistandschaft bei Fragen zum Unterhalt durch das Jugendamt erhalten, Receive advice and assistance from the youth welfare office with questions about maintenance