

99036012012000, 99036012012000

Applying for the issue of a registration certificate part II

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/109433098/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99036012012000, 99036012012000
Leistungsbezeichnung I	Applying for the issue of a registration certificate part II
Leistungsbezeichnung II	Applying for the issue of a registration certificate part II
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Fahrzeugzulassung (036)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Vorübergehende oder dauerhafte Mitnahme eines Kraftfahrzeugs in einen anderen Mitgliedstaat
Lagen Portalverbund	An- und Abmelden von Fahrzeugen (2110300), Fahrzeugbesitz (1090200)

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	06.09.2024
Fachlich freigegen durch	Federal Ministry for Digital and Transport Affairs (BMDV)
Handlungsgrundlage	https://www.gesetze-im-internet.de/fzv_2023/_14.html https://www.gesetze-im-internet.de/fzv_2023/anlage_8.html https://www.gesetze-im-internet.de/stgebo_2011/BJNR009800011.html https://www.gesetze-im-internet.de/stgebo_2011/BJNR009800011.html
Teaser	With the registration certificate part II you can prove that you are allowed to dispose of the vehicle in question.
Volltext	<p>You may only use a vehicle subject to registration on public roads if it has been approved for this purpose by the responsible registration authority.</p> <p>The registration certificate part II proves that you are authorized to dispose of your vehicle. However, it does not constitute proof of ownership. For example, if you have leased or financed the vehicle, you are not the owner. You need the registration certificate part II if, for example, you want to sell a vehicle:</p> <ul style="list-style-type: none"> • want to sell • want to finance • need to re-register <p>If you buy a new vehicle, you will usually receive a pre-filled form of the registration certificate part II from the manufacturer.</p> <p>If you buy a used vehicle, you will receive the registration certificate part II together with the purchased vehicle. You then have it transferred to your name when you re-register the vehicle.</p>

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If you purchase a vehicle from abroad, apply for the registration certificates Part I and Part II together.

In the past, the vehicle registration document fulfilled the function of the registration certificate Part II. If there is still an old vehicle registration certificate for your vehicle, it remains valid.

In contrast to the registration certificate Part I, you should not carry the registration certificate Part II with you while driving. You should keep the registration certificate part II in a safe place.

Erforderliche Unterlagen

State of Brandenburg:

For an issue outside of an admission procedure:

- Identity card or passport. In case of representation: Power of attorney.
- In case of loss: affidavit or theft report.

- Previous ZB II.

For first-time issue of ZB II without registration:

- Proof of authorization to dispose of the vehicle.
- Certificate of conformity, data confirmation or individual approval for the vehicle.
- Identity card or passport. Power of attorney in the case of representation. In the case of a company (e.g. GmbH, AG, OHG): Extract from the commercial register (proof of address required), business registration (proof of address required), power of attorney for the managing director or personal appearance of the managing director.

Voraussetzungen

The completion of a registration certificate Part II or its first issue by the registration authority is only permitted on presentation of

- 1\ the certificate of conformity,

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- 2\ the data confirmation or
- 3\ the certificate of individual approval of the vehicle.
- 4\ proof of authorization to dispose of the vehicle: in the case of a new vehicle, this is e.g. the purchase contract, in the case of a used vehicle it would be the previous registration certificate Part II.

Kosten

State of Brandenburg:

10.20 € for the issue of a ZB II outside of an approval procedure.

Verfahrensablauf

In the case of a new vehicle, you will usually receive a pre-filled form of the registration certificate part II from the manufacturer when you purchase the vehicle.

If you buy a used vehicle, you will receive the registration certificate part II together with the purchased vehicle.

For a vehicle that is or was registered abroad, the completion of a registration certificate part II form is only permitted in connection with the registration of the vehicle. When the vehicle is registered, the registration certificate part II is issued by the responsible registration authority.

If you apply for the registration certificate part II online via the internet-based vehicle registration (i-Kfz):

- You call up the i-Kfz portal of the registration authority responsible for you.
- You carry out the registration process as described for initial registration or re-registration.
- You will receive the registration certificate part II by post from the registration authority.

You can also apply for the registration certificate part II in person at your local registration office.

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	<p>Supplement for the state of Brandenburg:</p> <p>The isolated issue of a ZB II outside of a registration procedure only takes place for new vehicles (first-time issue) or in the event of changes to personal or technical data, unusability or loss of the document.</p>
Bearbeitungsdauer	State of Brandenburg: Admission procedures are processed directly. However, there may be waiting times for an appointment.
Frist	before using the vehicle on public roads State of Brandenburg: none
weiterführende Informationen	
Hinweise	There are no indications or special features.
Rechtsbehelf	<p>Contradiction</p> <p>State of Brandenburg:</p> <p>Appeal against the decision of the licensing authority, then appeal to the administrative court if necessary.</p>
Kurztext	<ul style="list-style-type: none"> • Registration certificate part II Issue <ul style="list-style-type: none"> • A vehicle subject to registration may only be used on public roads if it has been registered by the competent registration authority • Registration certificate part II serves as proof of the right to dispose of a vehicle, i.e. who the owner is • does not constitute proof of ownership • is required, for example, to <ul style="list-style-type: none"> • sell a vehicle • finance a vehicle • to re-register a vehicle • used vehicle purchase: registration certificate part II is: <ul style="list-style-type: none"> • handed over with the vehicle • with re-registration • can also be applied for by third parties with power of

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	<p>attorney</p> <ul style="list-style-type: none"> • Registration certificate part II should not be carried while driving • previously this was the vehicle registration document • Responsible: locally competent vehicle registration authority
Ansprechpunkt	
Zuständige Stelle	Registration authorities of the independent cities and districts, usually in the applicant's main place of residence (in the case of legal entities, tradespeople or self-employed persons, place of business or branch office).
Formulare	<ul style="list-style-type: none"> • Written form required: Yes • Personal appearance required: No <p>State of Brandenburg:</p> <ul style="list-style-type: none"> • Written form required for online procedure: Yes • Otherwise personal appearance or representative with power of attorney required.
Ursprungsportal	Applying for the issue of a registration certificate part II, Die Ausstellung einer Zulassungsbescheinigung Teil II beantragen