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Apply for authorisation to practise another craft subject to authorisation

Heruntergeladen am 18.06.2025

<https://fimportal.de/xzufi-services/112162776/L100041>

Modul	Sachverhalt
Leistungsschlüssel	99058003001000, 99058003001000
Leistungsbezeichnung I	Apply for authorisation to practise another craft subject to authorisation
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Brandenburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der Beschäftigung in einem anderen Mitgliedstaat

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Lagen Portalverbund	Anmeldepflichten (2010100), Erlaubnisse und Genehmigungen (2010400), Befähigungs- und Sachkundenachweise (2010200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	09.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labour and Europe of the Free Hanseatic City of Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_7a.html https://www.gesetze-im-internet.de/hwo/_7b.html https://www.gesetze-im-internet.de/hwo/_7a.html https://www.gesetze-im-internet.de/hwo/_7b.html
Teaser	Are you registered in the register of craftsmen with a craft subject to approval and would like to practice another craft? Then, under certain conditions, you can apply for a right to practice another craft.
Volltext	Persons who already practice a craft subject to authorisation and wish to extend their commercial activity to another craft subject to authorisation or essential activities of such a craft have the option of applying for authorisation. In this respect, proof of the knowledge and skills required for this is required, taking into account previous professional experience and activities. It is irrelevant on what basis the existing entry in the register of craftsmen was made (e.g. master craftsman's certificate, old journeyman's regulation, exemption permit). The respective farmer is entitled to apply. You can apply for an exercise right if you • are already registered in the register of craftsmen with a craft subject to approval. • You want to work in another craft subject to approval. • you can prove your practical and theoretical knowledge and skills in the applied craft. The reference for the theoretical knowledge and skills to be proven is the master craftsman's examination. If you do not have any evidence or if it is not sufficient, you can also apply for an exercise authorization. In this case, you must then prove your knowledge by means of a competence test.

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Erforderliche Unterlagen

- Application for the granting of a right to exercise
- Proof of Identification
- Proof of practical and theoretical knowledge in the craft subject to approval for which you want to be entered in the register of craftsmen. These include:
 - References,
 - Continuing education certificates,
 - Certificates of passed parts of the master craftsman's examination
 - Confirmation of regular attendance at preparatory courses.

Voraussetzungen

- The following requirements must be met:
- A craft subject to approval is already practiced on the basis of an existing entry in the register of craftsmen.
 - proof of the required knowledge and skills, taking into account previous professional experience and activities; as evidence, for example, appraisals by experts, job references or further training can be considered.
 - The standard of the certificate of competence is the masterly qualification for the craft subject to approval for which the right to practice is sought.

Kosten

The specific fee can be found in the schedule of fees of the Chamber of Crafts, which can be accessed on the Chamber's website.

Verfahrensablauf

- Go to the website of your local Chamber of Crafts or to the service portal of your federal state and select the right online service.
- The online service guides you step by step through the application.
- You can submit the required documents digitally.
- Go to the website of your local Chamber of Crafts.
- Download the application forms for granting an exercise authorization.
- Fill out the forms completely and send them to your local Chamber of Crafts together with the required proof of your knowledge.
- Your application and the supporting documents will be checked by the Chamber of Crafts. If the evidence is not sufficient, you may have to take a proficiency test.
- After checking your documents, you will receive a right to exercise and a notification of registration if the

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requirements are met.
<https://www.hwk-ff.de/formulare-und-downloads/>
<https://www.hwk-cottbus.de/artikel/downloads-ausuebungsberechtigung-ausnahmebewilligung-7,669,300.html>
<https://www.hwk-potsdam.de/artikel/dokumente-formulare-merkblaetter-9,908,3706.html>
<https://www.hwk-ff.de/formulare-und-downloads/>
<https://www.hwk-cottbus.de/artikel/downloads-ausuebungsberechtigung-ausnahmebewilligung-7,669,300.html>
<https://www.hwk-potsdam.de/artikel/dokumente-formulare-merkblaetter-9,908,3706.html>

Bearbeitungsdauer
Frist

You can only practice the other craft subject to approval once it is entered in the register of craftsmen. A right to exercise must therefore be made at an appropriate stage.

weiterführende Informationen

https://www.gesetze-im-internet.de/hwo/anlage_a.html
https://www.gesetze-im-internet.de/hwo/anlage_a.html

Hinweise

Privacy policy
<https://www.hwk-ff.de/datenschutz/>
<https://www.hwk-cottbus.de/datenschutz>
<https://www.hwk-potsdam.de/artikel/datenschutzerklaerung-9,892,3664.html>
<https://www.hwk-ff.de/datenschutz/>
<https://www.hwk-cottbus.de/datenschutz>
<https://www.hwk-potsdam.de/artikel/datenschutzerklaerung-9,892,3664.html>

Rechtsbehelf
Kurztext

- Exercise authorization for crafts subject to approval according to § 7a HwO - grant
- Extension of the practice of a craft subject to authorisation to another craft subject to authorisation or essential activities of another craft subject to authorisation:
- for this, an application for a right to exercise must be submitted to the Chamber of Crafts
- The prerequisite is that theoretical and practical knowledge can be proven

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	• The master craftsman's examination serves as a reference for the knowledge to be proven • if the evidence is not sufficient in terms of content, an expert examination is necessary • responsible: Chamber of Crafts in whose district the commercial establishment is located
Ansprechpunkt	
Zuständige Stelle	The Chamber of Crafts in whose district the main commercial establishment is located is responsible. https://www.handwerkskammer.de/ https://www.handwerkskammer.de/
Formulare	
Ursprungsportal	Apply for authorisation to practise another craft subject to authorisation, Ausübungsberechtigung für ein weiteres zulassungspflichtiges Handwerk beantragen