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Heruntergeladen am 17.06.2025

<https://fimportal.de/xzufi-services/177571/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99058023001000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Trade register; application for an exemption permit
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	14.05.2025

Modul	Sachverhalt
Fachlich freigegeben durch	Die Senatorin für Wirtschaft, Arbeit und Europa der Freien Hansestadt Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_8.html https://www.gesetze-im-internet.de/hwo/_8.html
Teaser	Would you like to be entered in the Register of Craftsmen as the owner or manager of a business, but the master craftsman's examination is an unreasonable burden? Then you may be able to apply for an exemption.
Volltext	<p>You must be registered in the Register of Craftsmen if you wish to operate a craft requiring a license in Germany on a self-employed basis or if you wish to work as a company manager.</p> <p>This also applies if</p> <ul style="list-style-type: none"> • you wish to carry out a significant part of a craft requiring a license on a self-employed basis. • you want to carry out several trades requiring a license on a self-employed basis. In this case, you need to be entered in the register of craftsmen for each craft requiring a license. <p>As a rule, you must pass a master craftsman's examination in order to be entered in the Register of Craftsmen. If taking the master craftsman's examination is an unreasonable burden for you and you have knowledge and skills equivalent to those of a master craftsman, you can apply for an exemption permit for entry in the register of craftsmen.</p> <p>Reasons for exemption may include</p> <ul style="list-style-type: none"> • advanced age, • family situations, • serious illness or disability, • the existence of other examinations, • long waiting times for master craftsman examinations.

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Each exceptional reason is examined on a case-by-case basis. In addition, you must provide evidence of the knowledge and skills required to practise the trade.

The exemption permit can be issued with additional conditions. For example, a temporary exemption may be granted if taking the master craftsman's examination is only temporarily unreasonable.

Erforderliche Unterlagen

- Required document/s
 - Application for an exemption permit for entry in the register of craftsmen
 - Evidence for the reason for exemption
 - Proof of knowledge and skills relevant to the trade

Voraussetzungen

- The master craftsman's examination must represent an unreasonable burden for you.
- You must have the knowledge and skills to practice the trade.

Kosten

The specific fee can be found in the Chamber of Crafts' schedule of fees, which is available on the Chamber's website.

Verfahrensablauf

You must submit your application for an exemption permit and for entry in the Register of Craftsmen electronically via the online procedure or in writing to your local Chamber of Crafts. Online applications are also available via administrative portals. The following procedural steps are involved:

1. Application

- Go to the website of your local Chamber of Skilled Crafts and download the application forms for an exemption permit and for entry in the Register of Skilled Crafts. You are also welcome to contact your Chamber of Skilled Crafts directly and have the required documents sent to you.
- Complete the forms in full and send them together with the required documents to your local Chamber of Skilled Crafts.

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Alternatively, you can apply online via administrative portals.

1. Carrying out the administrative procedure for granting an exemption permit

- The procedure for granting an exemption permit checks whether the following criteria are met:
 - Existence of an exceptional reason (reason why taking a master craftsman examination appears to be an undue hardship, such as family reasons, advanced age or a special opportunity to take over a business)
 - Proof of the necessary knowledge and skills (the scope of the proof depends on the previous qualification and on whether the exemption permit is applied for the entire craft or only for a sub-area).

1. Decision on application

If the legal requirements are met, you will be granted an exemption. On this basis, you can then be entered in the Register of Craftsmen. The exemption permit can be issued for an unlimited or limited period of time. A time limit applies in particular if the permit is issued with the requirement to take the master craftsman's examination within a certain period of time.

1. Craft roll entry

On the basis of a granted exemption permit, entry in the register of craftsmen can be made. Together with the notification of registration, the company receives the so-called craftsman's card (§ 10 Para. 2 HwO).

Bearbeitungsdauer

Not specified

Modul	Sachverhalt
Frist	None
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	BayernPortal, BayernPortal