

99085001012000, 99085001012008, 99085001012009,
 99085001012006, 99085001012007, 99085001012011,
 99085001012001, 99085001011000, 99085001012010,
 99085001012004, 99085001012005, 99085001012002,
 99085001040000

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/358/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99085001012000, 99085001012008, 99085001012009, 99085001012006, 99085001012007, 99085001012011, 99085001012001, 99085001011000, 99085001012010, 99085001012004, 99085001012005, 99085001012002, 99085001040000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Passport; application
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	

Modul	Sachverhalt
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	21.05.2025
Fachlich freigegeben durch	Bayerisches Staatsministerium des Innern und für Integration (Bavarian State Ministry of the Interior, for Sport and Integration)
Handlungsgrundlage	http://bundesrecht.juris.de/pa_g_1986/_1.html http://bundesrecht.juris.de/pa_g_1986/_1.html http://bundesrecht.juris.de/pa_g_1986/_5.html http://bundesrecht.juris.de/pa_g_1986/_5.html http://bundesrecht.juris.de/pa_g_1986/_6.html http://bundesrecht.juris.de/pa_g_1986/_6.html http://bundesrecht.juris.de/pa_g_1986/_19.html http://bundesrecht.juris.de/pa_g_1986/_19.html https://www.gesetze-bayern.de/Content/Document/BayZustV-8c https://www.gesetze-bayern.de/Content/Document/BayZustV-8c
Teaser	The passport or temporary passport is an official identification document for Germans, which is generally required for entry into or departure from the Federal Republic of Germany and can be applied for at the responsible municipality.
Volltext	***! CHANGE AS OF 01.05.2025 !** In accordance with the Act to Strengthen Security in Passport, ID and Alien Law Documents of December 3, 2020, digital photographs must be used for applications for official documents from May 1, 2025 in order to prevent manipulated photographs from being introduced into the application process. From May 1,

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2025, the photograph can either continue to be taken by the photographer, who must upload the photograph to a secure cloud. You will receive a printout of a data matrix code (similar to a QR code), which the authority can use to find and download your photo in the cloud. Alternatively, the passport authority can offer to take photos electronically on site at the authority and transfer them to the application process without media discontinuity. Please contact the authority to find out whether it has devices for taking photos.

Since May 2, 2025, it has been possible to have requested German passports sent to the domestic registration address for an additional fee of €15.00 from the 18th birthday. This service is not available for express passports. The consignment may only be handed over to the addressee in person. Further information on ****direct delivery**** can be obtained from your passport authority.

The electronic passport (ePassport) is an official photo ID for Germans that entitles the holder to cross the border of the Federal Republic of Germany. The holder of a valid German passport satisfies the statutory identification requirement, meaning that no identity card is required.

The period of validity of the passport depends on the age of the applicant, whereby an extension of the validity is not possible:

- 6 years before the age of 24
- 10 years from the age of 24
- Temporary passport: maximum 1 year

Notes:

- Since November 1, 2007, fingerprints have also been included in the passport chip (from the age of six).
- Since November 1, 2010, the names of religious orders and artists have been included in passports again.

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- No person may hold more than one passport issued by the Federal Republic of Germany unless a legitimate interest in the issue of more than one passport can be proven.
- A temporary passport may only be issued in justified, time-limited individual cases if it is not (or no longer) possible to issue a passport using the express procedure (see also under "Processing time").
- Since 01.03.2017, the third generation passport has been issued with new security features and materials.

****Responsibility****

The municipality in which you are registered for your residence, or your main residence if you have more than one residence, is responsible for issuing the passport.

For passport matters abroad, the Federal Foreign Office and its designated foreign missions of the Federal Republic of Germany are the competent passport authorities.

With the consent of the passport authority abroad, passport applications from Germans living abroad can be accepted and processed by passport authorities in Germany if an important reason is presented (e.g. if the journey to the competent passport authority is considerably further than to the passport authority without jurisdiction)."

Erforderliche Unterlagen

- Current biometric photograph (frontal view)
 - previous official identification document (passport, identity card or children's passport)
 - in the case of first-time issuance (this also includes new arrivals) or on occasion, as a rule further documents, e.g. civil status certificates, citizenship certificates
 - for passport applicants under the age of 18:

in the case of cohabiting parents who have joint parental responsibility, the application may be made by one parent with the written consent of the other

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parent, and the signature of the other parent shall be verified by the passport authority

- if there is only one legal guardian: proof of custody
- Evidence in case of temporary passport:

when issuing a temporary passport, the passport authorities may require the submission of appropriate evidence to demonstrate that a passport is needed immediately and that the issuance of an express passport is not possible until the date of expected first use.

Voraussetzungen

- German within the meaning of Article 116 (1) of the Basic Law
 - Submission of a formal application to the relevant municipality by the passport applicant or legal representative (e.g. in the case of joint custody by both parents, if they are not only temporarily separated, usually by the parent with whom the child usually resides alone) or guardian
 - Representation by an authorized representative is not permitted
 - The passport applicant (including the minor) must always appear in person at the passport authority to verify their identity.

Kosten

- before the age of 24: EUR 37.50
- from the age of 24: EUR 70.00 from 01.01.2024
- Temporary passport: EUR 26.00
- Increase in fees by EUR 6.00 if the photograph is produced by the authority if the authority uses PointID systems
 - Change of a passport/temporary passport (only size and/or eye color): EUR 6.00 (change of place of residence free of charge)
 - Surcharge for an express passport: EUR 32.00
 - Surcharge for a passport with 48 pages: EUR 22.00
 - Direct mailing of a passport: EUR 15.00

Doubling of the fees:

- When issuing a temporary passport or changing a

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passport, temporary passport, if this is done outside official office hours at the instigation of the applicant.

- When issuing a passport (even before the age of 24), temporary passport or change to a passport, temporary passport, if this is done by an incompetent authority at the instigation of the applicant.

Verfahrensablauf

Bearbeitungsdauer

According to the Federal Ministry of the Interior, Building and Community, it usually takes at least two weeks from the date of application before you can collect your passport from the Citizens' Office. In some cases, however, it can take several weeks. Please ensure that you have a valid passport and apply for your passport in good time. You can obtain more information from your local passport office. In urgent and emergency cases, passports can be issued using the express procedure: If the express application is received by Bundesdruckerei GmbH by 12:00 noon, the passport will usually be ready for collection from the passport authority on the following third working day (Monday to Friday, excluding public holidays, count). Temporary passport: Issuance and delivery are possible immediately.

Frist

weiterführende Informationen

<https://www.bmi.bund.de/SharedDocs/faqs/DE/theme/n/moderne-verwaltung/reisepass/reisepass-faq.html#doc16125526bodyText3>
<https://www.bmi.bund.de/SharedDocs/faqs/DE/theme/n/moderne-verwaltung/reisepass/reisepass-faq.html#doc16125526bodyText3>
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/ausweise-und-paesse-node.html>
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/ausweise-und-paesse-node.html>
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html>
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html>

Heruntergeladen am 09/08/2025
99085001012000, 99085001012008, 99085001012009, 99085001012006, 99085001012007, 99085001012011, 99085001012005, 99085001012001, 99085001017000, 9908