

99101011261000, 99101016012000

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/3632/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99101011261000, 99101016012000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Death; notification
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	21.08.2024

Modul	Sachverhalt
Fachlich freigegeben durch	Bayerisches Staatsministerium des Innern und für Integration (Bavarian State Ministry of the Interior, for Sport and Integration)
Handlungsgrundlage	http://bundesrecht.juris.de/pstg/BJNR012210007.html#BJNR012210007BJNG001200000 http://bundesrecht.juris.de/pstg/BJNR012210007.html#BJNR012210007BJNG001200000
Teaser	The death of a person must be reported to the registry office in whose jurisdiction they died. Funeral homes, hospitals, retirement and nursing homes and other institutions are obliged to notify the registry office.
Volltext	<p>The death of a person must be certified by the registry office in whose jurisdiction they died. The registry office must therefore be notified of such a death.</p> <p>#### Written notification for deaths in a hospital or retirement home</p> <p>In the case of deaths in hospitals, old people's and nursing homes and other institutions, the responsible body (usually the administration) of the institution is obliged to report the death. For this purpose, the administration of the facility will collect data on the deceased and obtain the necessary documents and evidence from the relatives.</p> <p>Nevertheless, it cannot be ruled out that relatives of the deceased or a funeral home commissioned by them will have to appear again. This is particularly necessary if the registry office does not yet have all the data required for the notarization.</p> <p>#### Verbal notification</p> <p>★★</p> <p>If no written notification is possible, the death of the person must be reported verbally to the registry office. This is the case, for example, if the death did not take place in an institution (clinic, retirement home, etc.).</p> <p>The following are obliged to notify the registry office</p>

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- Any person who lived with the deceased in the same household.
- The person in whose home the death occurred.
- Any other person who was present at the death or who is aware of the death from their own knowledge.

If a funeral home registered with a Chamber of Crafts or Chamber of Industry and Commerce is commissioned with the notification, the notification can also be made in writing.

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Erforderliche Unterlagen

- Birth certificate of the deceased
- Proof of last residence
- medical certificate of death
- In the case of persons who were married or living in a registered civil partnership:

Instead of the birth certificate, the marriage or civil partnership certificate of the last marriage or civil partnership and, if applicable, proof of dissolution are required.

- The registry office may require the submission of further documents if this is necessary to prove information. The competent registry office will be happy to advise you.

Voraussetzungen
Kosten

none

Verfahrensablauf

Once the death has been reported, the registry office will record the death in the death register. The following information about the deceased is entered:

- his first names and surname
- Date, time and place of death
- Place and date of birth
- their gender
- their marital status (e.g. married, divorced, in a registered civil partnership)

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	<ul style="list-style-type: none"> • his place of residence and, at the request of the person making the notification, his religious affiliation.
Bearbeitungsdauer	
Frist	The death of a person must be reported no later than the third working day following the death.
weiterführende Informationen	
Hinweise	Upon request, the registry office will issue a death certificate from the death register, in which essential data from the death register is transferred (see "Certificate of civil status; application" under "Related topics"). In addition, a certified printout from the death register (this is a verbatim reproduction of the contents of the death register) can also be issued.
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	BayernPortal, BayernPortal