

99027002012000

Birth certificate issuance, certificate request

Heruntergeladen am 12.07.2025

<https://fimportal.de/xzufi-services/S1000020010000000015/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99027002012000
Leistungsbezeichnung I	Birth certificate issuance, certificate request
Leistungsbezeichnung II	Apply for a birth certificate
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Certificates of birth</div> , <div lang="en-x-mtfrom-de">Certificate orders</div> , <div lang="en-x-mtfrom-de">Document requirements, online</div> , <div lang="en-x-mtfrom-de">Birth certificate</div> , <div lang="en-x-mtfrom-de">Birth certificate international</div> , <div </div lang="en-x-mtfrom-de">Certificate request

Modul	Sachverhalt
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	04.01.2024
Fachlich freigegeben durch	
Handlungsgrundlage	<p>Section 55 paragraph 1 number 4 of the Civil Status Act (PStG)</p> <p>https://www.gesetze-im-internet.de/pstg/_55.html § 59 Civil Status Act (PStG)</p> <p>https://www.gesetze-im-internet.de/pstg/_59.html § 62 Civil Status Act (PStG)</p> <p>https://www.gesetze-im-internet.de/pstg/_62.html § 50 Civil Status Ordinance (PStV)</p> <p>https://www.gesetze-im-internet.de/pstv/_50.html</p>
Teaser	Do you need proof of your or your child's birth date? Learn how to apply for a birth certificate here.
Volltext	<p>After birth, every child in Germany must be registered in the birth register. After this registration, you can also apply for a birth certificate. This proves the birth of a person and contains information about the place and time of birth, as well as the first and last names. It usually also contains information about the person's gender and parents. You'll need a birth certificate in various contexts throughout your life. For use abroad, it can also be issued on a multilingual form. You can use this in many countries without translation.</p>
Erforderliche Unterlagen	<p>Please submit the following documents when applying: Your identity card or passport (in case of written application: copy), when applying or collecting by an authorized person: written authorization from the authorized person, Your identity card (original or copy) or Passport (original or copy) and the identity card or passport of the authorized person for other people: where appropriate, proof of their legal interest</p>

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Voraussetzungen	You can get a birth certificate if you: are at least 16 years old and are the person to whom the birth certificate refers or whose Spouse or life partner (within the meaning of the Registered Life Partnership Act) or their Ancestor or descendant or their Siblings with legitimate interests. Further requirements: Other persons, including close relatives such as aunts or uncles, will only receive a certificate if they can credibly demonstrate a legal interest (for example, through a letter from the probate court).
Kosten	18.00 EUR per certificate 8.00 EUR for each additional certificate in the same processing step Certificates for pension purposes are free of charge
Verfahrensablauf	You apply for the birth certificate at the responsible authority. You can apply for the certificate electronically online. Use the online service "Certificate Request". You will be guided through the application process. You can apply for the certificate in person: You visit the registry office that registered the birth. You will need to present your identity card or passport for identification purposes. You usually pay the fee cashlessly at the registry office. You can apply for the certificate in writing by mail, email or fax: You send an informal letter to the responsible authority asking them to issue you a birth certificate. Your letter should contain the following information Name first Name Date and place of birth Surname, first name of parents if known: registry office and registration number Please enclose a copy of your identity card or passport with the letter. You will receive the certificate by mail and a fee notice. You pay the fees.
Bearbeitungsdauer	Processing the application usually takes 2 to 10 days. If you appear in person, you will receive the certificate immediately if the register is already electronic.
Frist	no
weiterführende Informationen	https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/xSTA https://serviceportal.hamburg.de/HamburgGateway/Service/Entry/xSTA
Hinweise	You can apply for birth certificates in writing (post,

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email, fax) or in person. Applications cannot be made by telephone. If you no longer know the location of the civilly registered event, please write to the General Register of Hamburg's Civil Registry Offices. There you can find out which civil registry office recorded the civil status event. For birth certificates from births that occurred more than 110 years ago, please contact the Hamburg State Archives (see links). For civil status events (birth, marriage, death) that were recorded in a Hamburg registry office from 2009, additional certificates can be issued in all Hamburg registry offices. These certificates are marked with the addition "Certificate in accordance with Section 67 Paragraph 3 of the Civil Status Act". Please note that these certificates are not recognized abroad. For such purposes, please use certificates that were issued by the registry office that was originally responsible. Civil status certificates contain personal data, so their issuance is subject to data protection restrictions.

Rechtsbehelf

If the issuance is refused, you can submit an application for a court order to the Hamburg District Court, Sievekingplatz 1.

Kurztext

Apply for a birth certificate Parents are obliged to report the birth of a child, in the course of which a birth register entry is created and, upon request, a birth certificate is issued Birth certificate proves the birth of a person, contains information about first and last names and usually about the parents A birth certificate is issued on the basis of the birth register kept by the responsible registry office Responsible: Registry office in whose district the birth took place

Ansprechpunkt

If you want to find out exactly who is responsible for your request, please follow the link to

Hamburg Service

Zuständige Stelle

District Office Harburg

Formulare
Ursprungsportal

Hamburg Service, Hamburg Service (Currently this link is only available in german)