

99085001012005

Passport issuance provisional

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/S1000020010000002380/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99085001012005
Leistungsbezeichnung I	Passport issuance provisional
Leistungsbezeichnung II	Apply for a temporary passport
Typisierung	2a - Bundesauftragsverwaltung: Regelung, Land: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Temporary machine-readable passport</div> , <div lang="en-x-mtfrom-de">Machine readable temporary passport</div> , <div lang="en-x-mtfrom-de">Temporary passport (DOL)</div> , <div lang="en-x-mtfrom-de">Machine-readable passport (DOL)</div> , <div lang="en-x-mtfrom-de">Emergency travel document</div> , <div lang="en-x-mtfrom-de">Passport, provisional, machine-readable</div> , <div lang="en-x-mtfrom-de">vacation</div> , <div lang="en-x-mtfrom-de">temporary passport</div>

Modul	Sachverhalt
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	19.07.2022
Fachlich freigegen durch	
Handlungsgrundlage	• §1 Paragraph 2 No. 3 Passport Act (PassG) <https://www.gesetze-im-internet.de/pa_g_1986/__1.html> • § 6 paragraph 1 Passport Act (PassG) <https://www.gesetze-im-internet.de/pa_g_1986/__6.html> • Article 1 Number 6.1 Passport Administration Regulation (PassVwV) [https://www.verwaltungsverbindungen-im-internet.de/bsvwvbund_16122019_DGI220105713.htm](https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105713.htm)
Teaser	If you need a provisional passport, you can apply for one under certain conditions.
Volltext	You can apply for a temporary machine-readable passport. However, this will only be issued if the time required for an express passport (production time max. 72 hours) is too short, and it cannot be issued in time for first use. From May 1, 2025, there will be new regulations regarding the required photo: From this date, you will no longer be able to submit paper-based photos. Instead, you will need an electronic photo. You can create this on-site or bring the QR code provided by a photographer. Further information can be found in the "Links" section.

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Erforderliche Unterlagen

- current passport photo, which must meet the photo requirements for electronic identity cards.
 - Starting May 1, 2025, you must submit your passport photo electronically. You can have the photo taken on-site or bring a QR code, which the photo studio will provide you with when the photo is taken.
 - The requirements for the passport photo can be found in the photo sample table (see link "Federal Ministry of the Interior and Homeland - Photo sample table", at the bottom of this page under "Forms, Service & Links").
 - A photo booth (speed capture terminal) is available. The fee for an on-site photo is €6.00. You will not receive a print. Please note that the photo booth is not suitable for taking passport photos of infants and small children.
- Identity card or previous passport
- for minors additionally
 - Birth certificate or child ID card
 - Consent form and identification document of the legal guardian
 - If there is only one parent/guardian, proof of custody is also required
 - In the case of permanently separated parents, only the parent with whom the child is registered as having sole residence or main residence may apply for the provisional passport
 - If necessary, for example if the spelling of the name is unclear, a civil status certificate (birth/marriage certificate) is required

Voraussetzungen

- German citizenship according to Article 116 of the Basic Law
 - It is no longer possible to issue an Express Pass in time.
 - Registered in Hamburg with an apartment. If you are registered in Hamburg with a secondary residence, the approval of the passport authority at the place of your main residence is required for the issuance of the passport. This will be obtained from Hamburg Service.

Kosten

- The basic fee is EUR 26.00.

The basic fee doubles if you do not apply for the

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	license at your primary residence.
Verfahrensablauf	• You make an appointment in advance at a Hamburg service location of your choice. • You must appear in person to apply for a passport. • The application is filled out on site with the processor. • All you have to do is sign. The personal visit is necessary because of the handwritten signature on the application form and the identity check. The identity can be proven by an official photo ID. This is usually the identity card or the previous passport. • Your passport can be picked up by a person authorized in writing, who must identify himself.
Bearbeitungsdauer	• The processing time is approx. 15 minutes. The provisional passport will be issued immediately.
Frist	Period of validity: 1 year
weiterführende Informationen	https://www.hamburg.de/service/suche/reisepass/ https://www.hamburg.de/service/suche/reisepass/ https://www.auswaertiges-amt.de/sid_A0BDAFCD687828A1240C8978B27FF7D6/DE/Laenderinformationen/Uebersicht_Navi.html https://www.auswaertiges-amt.de/sid_A0BDAFCD687828A1240C8978B27FF7D6/DE/Laenderinformationen/Uebersicht_Navi.html https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html https://www.auswaertiges-amt.de/de/aussenpolitik/laender/usa-node/usavereinigtstaaten-sicherheit/201382 https://www.auswaertiges-amt.de/de/aussenpolitik/laender/usa-node/usavereinigtstaaten-sicherheit/201382 https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msclkid=7a10d4c2d10a11ec94ae55f4af75fab2

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	https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msckid=7a10d4c2d10a11ec94ae55f4af75fab2 https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=4 https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=4 https://www.hamburg.de/go/17584 https://www.hamburg.de/politik-und-verwaltung/behorden/behorde-fuer-wissenschaft-forschung-gleichstellung-und-bezirke/standorte-17584 https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html
Hinweise	• Please contact us in advance by telephone. A provisional machine-readable passport will only be issued to you if there is not enough time to issue an express passport (production time max. 72 hours) and this can no longer be issued in good time before the first use. • A visa-free entry into the USA is not possible with the provisional passport! • An extension of the period of validity is not possible. • It is not possible to change the name in the provisional passport afterwards. • The loss of a provisional passport must be reported immediately. • Only biometric passports with fingerprints are issued. All previous passports remain valid. • Expired passports will be confiscated.
Rechtsbehelf	no
Kurztext	• Passport issue provisional • All persons with German citizenship who have their main residence in Hamburg can apply for a passport in Hamburg.

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	• The temporary passport is valid for 1 year. • From 01.05.2025 new regulations regarding the photo: must be submitted in electronic form • Photos can be taken on site • Alternatively: Create in the photo studio and bring the QR code from there
Ansprechpunkt	If you want to find out exactly who is responsible for your request, please follow the link to [Hamburg Service](https://www.hamburg.de/service/info/hasi/2380)
Zuständige Stelle	Hamburg services
Formulare	
Ursprungsportal	Hamburg Service, Hamburg Service (Currently this link is only available in german)