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# Passport issuance in case of local incompetence for persons without permanent residence (German passport)

Heruntergeladen am 19.07.2025

<https://fimportal.de/xzufi-services/S1000020010000003440/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99085001000000
Leistungsbezeichnung I	Passport issuance in case of local incompetence for persons without permanent residence (German passport)
Leistungsbezeichnung II	Apply for a passport at a location other than the main residence or without residence (German passport)
Typisierung	2b - Bundesauftragsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Passport certifications</div>, <div lang="en-x-mtfrom-de">Biometric passport for

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	non-Hamburgers</div>, <div lang="en-x-mtfrom-de">Identification certificates</div>, <div lang="en-x-mtfrom-de">Passport certifications</div>, <div lang="en-x-mtfrom-de">Passport for non-hamburger</div>, <div lang="en-x-mtfrom-de">Homeless, passport</div>, <div lang="en-x-mtfrom-de">Uncollected passport</div>, <div lang="en-x-mtfrom-de">Remainings</div>, <div lang="en-x-mtfrom-de">Passport for non-Hamburgers</div>
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.03.2025
Fachlich freigegeben durch	
Handlungsgrundlage	Passport Act (PassG) <a href="https://www.gesetze-im-internet.de/pa_g_1986/_19.html">https://www.gesetze-im-internet.de/pa_g_1986/_19.html</a>
Teaser	You can also apply for a passport outside your main residence or if you do not have a permanent address.
Volltext	As a rule, you must apply for a passport at the competent authority in your main place of residence. In certain cases, it is possible to apply for a passport at another location, for example, because you are temporarily staying in another city. To issue a passport, the competent authority at the location of your application must obtain approval (passport authorization) from the competent authority at your primary residence. Whether the application is approved outside your place of residence is at the

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	discretion of the competent authorities. There is no legal entitlement. Even if you don't have a permanent residence, you can still apply for a passport. You must submit an application to the relevant authority in your place of residence.
Erforderliche Unterlagen	You will find out which documents you need during the individual telephone consultation.
Voraussetzungen	You have German citizenship. You are staying in Germany at the time of application. You apply for your passport in person. If you are not yet of legal age: The consent of the person(s) with custody has been obtained and they will accompany you to the application process. Depending on the circumstances, further requirements may apply to you.
Kosten	for persons over 24 years: 140.00 EUR for persons under 24 years: 75.00 EUR Express order additional: 32.00 EUR 48-page passport additional: 22.00 EUR Provisional passport additionally: 52.00 EUR Electronic passport photo on site: 6.00 EUR
Verfahrensablauf	You write an email with your request to the responsible department and provide the following information: name First name Date and place of birth Last or current registered address Telephone number The responsible office will contact you by telephone for a preliminary discussion. In the preliminary consultation you will receive advice on your concerns and the current requirements. The competent authority requests the passport authorization from the competent passport authority. After receiving the passport authorization and fulfilling your individual requirements (for example, an official certificate of good conduct), the responsible office will arrange a personal appointment with you. You will appear in person at the appointment - if necessary together with all other relevant persons - and apply for the passport by presenting the necessary documents. Your index finger fingerprints will be scanned and stored electronically (only for people who have already reached the age of 6). The passport will be ordered for you from an external agency. You will receive a collection slip with which you can collect the passport. You pay the fees. Use the QR code on the collection

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	<p>slip to find out when your passport is ready for collection. You or a person authorized by you will collect the passport and, if necessary, hand in your old passport for destruction or invalidation.</p>
Bearbeitungsdauer	The processing time depends on the individual case.
Frist	No
weiterführende Informationen	<p><a href="https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html">https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html</a></p> <p><a href="https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html">https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html</a></p> <p><a href="https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html">https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html</a></p> <p><a href="https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html">https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html</a></p> <p><a href="https://alfo-passbild.com/fotograf-in-der-naehe/">https://alfo-passbild.com/fotograf-in-der-naehe/</a></p> <p><a href="https://alfo-passbild.com/fotograf-in-der-naehe/">https://alfo-passbild.com/fotograf-in-der-naehe/</a></p>
Hinweise	<p>If you have no permanent residence and are submitting your application in Hamburg, you must apply for an official certificate of good conduct for presentation to an authority (certificate type OB) at the Hamburg Service - Mitte location. Starting in May 2025, you will only be able to submit the required passport photo digitally. You can take the passport photo directly at the responsible office or with a professional photographer (see further links). The photo will then be sent directly to the responsible office via secure electronic means. The Federal Ministry of the Interior aims to prevent manipulation. During the summer holidays, there is a high volume of applications, which the authorities cannot fully process. Therefore, we recommend checking with authorities in your area of residence or in other municipalities. Remaining passports (passports of the Free and Hanseatic City of Hamburg that have not been collected) can only be collected by prior appointment.</p>
Rechtsbehelf	No
Kurztext	As a rule, a passport must be applied for at the relevant office at the main residence. In certain cases,

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	<p>the application can also be submitted at another location, for example if you are temporarily staying in another city. The competent authority at the place of stay must obtain the consent of the competent authority at the main residence. Whether the application outside the place of residence is approved is at the discretion of the responsible authorities. There is no legal right to apply outside of your place of residence.</p>
Ansprechpunkt	
Zuständige Stelle	Department of Home Affairs and Sport
Formulare	
Ursprungsportal	Hamburg Service, Hamburg Service (Currently this link is only available in german)