

99085001012007

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/S1000020010000009967/S100002>

| Modul                         | Sachverhalt                                                                                            |
|-------------------------------|--------------------------------------------------------------------------------------------------------|
| Leistungsschlüssel            | 99085001012007                                                                                         |
| Leistungsbezeichnung I        |                                                                                                        |
| Leistungsbezeichnung II       | Passport, duplicate                                                                                    |
| Typisierung                   | 2b - Bundesauftragsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug               |
| Quellredaktion                | Hamburg                                                                                                |
| Freigabestatus Katalog        | unbestimmter Freigabestatus                                                                            |
| Freigabestatus Bibliothek     | unbestimmter Freigabestatus                                                                            |
| Begriffe im Kontext           | <div lang="en-x-mtfrom-de">Second passport</div>,<br><div lang="en-x-mtfrom-de">Another passport</div> |
| Leistungstyp                  |                                                                                                        |
| Leistungsgruppierung          |                                                                                                        |
| Verrichtungskennung           |                                                                                                        |
| SDG-Informationsbereich       |                                                                                                        |
| Lagen Portalverbund           |                                                                                                        |
| Einheitlicher Ansprechpartner | Nein                                                                                                   |

| Modul                      | Sachverhalt                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fachlich freigegeben am    | 25.04.2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Fachlich freigegeben durch |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Handlungsgrundlage         | <p>Passport Act (PassG)<br/>           &lt;<a href="https://www.gesetze-im-internet.de/pa_g_1986/index.html">https://www.gesetze-im-internet.de/pa_g_1986/index.html</a>&gt;</p> <p>Passport Administration Regulation (PassVwV)<br/>           &lt;<a href="https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105713.htm">https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105713.htm</a>&gt;</p> <p>§ 15 Passport Ordinance (PassV)<br/>           &lt;<a href="https://www.gesetze-im-internet.de/passv_2007/index.html">https://www.gesetze-im-internet.de/passv_2007/index.html</a>&gt;</p> |
| Teaser                     | If you can prove that you have a legitimate interest, you may be issued a second passport in certain cases.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Volltext                   | <p>As a rule, each person may only have one valid passport.</p> <p>If you can provide a plausible and important reason why you need two passports, you can be issued with a second passport. This may be the case if</p> <ul style="list-style-type: none"> <li>• You travel a lot for professional reasons and need a second passport due to delays in obtaining visas.</li> <li>• You travel to a country and are likely to be refused entry because your passport contains entry stamps from certain other countries.</li> </ul>                                                                                                                   |
| Erforderliche Unterlagen   | <ul style="list-style-type: none"> <li>• current biometric passport photo (A photo booth is available. The fee for an on-site photo is EUR 6.00. You will not receive a printout. The photo booth is not suitable for passport photos of babies and small children.)</li> <li>• Proof of the need for a second passport (for example, a certificate from the employer confirming frequent trips abroad or travel confirmation for travel to certain countries)</li> <li>• valid passport or identity card</li> </ul>                                                                                                                                  |
| Voraussetzungen            | <ul style="list-style-type: none"> <li>• You already have a valid passport.</li> <li>• You can give an important reason why you need a second passport.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|                              | <ul style="list-style-type: none"> <li>• Your justification meets the legal requirements.</li> <li>• You have German citizenship.</li> <li>• You are present in person.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Kosten                       | <ul style="list-style-type: none"> <li>• 37.50 EUR for applicants under 24 years of age</li> <li>• 70.00 EUR for applicants aged 24 and over</li> </ul> <p>Possible additional charges:</p> <ul style="list-style-type: none"> <li>• 22.00 EUR for a second passport with 48 pages</li> <li>• 32.00 EUR for a second passport using the express procedure</li> </ul>                                                                                                                                                                                                                                                                                                                                                                            |
| Verfahrensablauf             | <p>\- You can make an appointment online or by calling 115.</p> <ul style="list-style-type: none"> <li>• You appear in person at the appointment and apply for the second passport by submitting the necessary documents.</li> <li>• The fingerprints of your index fingers are scanned and stored electronically.</li> <li>• The second passport will be ordered for you from an external agency.</li> <li>• You will receive a collection slip with which you can collect the second passport.</li> <li>• You pay the fees.</li> <li>• You can find out when your second passport is ready for collection using the QR code on the collection slip.</li> <li>• You or a person authorized by you will collect the second passport.</li> </ul> |
| Bearbeitungsdauer            | <p>The application process takes approximately 15 minutes. Approximately 4 to 6 weeks after submitting your application, you can collect your second passport from the office where you applied for it. Approximately 3 to 5 working days after submitting your application, you can collect your express second passport from the office where you applied for it.</p>                                                                                                                                                                                                                                                                                                                                                                         |
| Frist                        | <p>Validity period: 6 years</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| weiterführende Informationen | <p> <a href="https://www.hamburg.de/service/suche/reisepass/">https://www.hamburg.de/service/suche/reisepass/</a><br/> <a href="https://www.hamburg.de/service/suche/reisepass/">https://www.hamburg.de/service/suche/reisepass/</a><br/> <a href="https://www.auswaertiges-amt.de/sid_A0BDAFCD6878">https://www.auswaertiges-amt.de/sid_A0BDAFCD6878</a> </p>                                                                                                                                                                                                                                                                                                                                                                                  |

**Modul**
**Sachverhalt**

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<https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html>  
<https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html>  
<https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html>  
<https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html>  
<https://www.auswaertiges-amt.de/de/aussenpolitik/laender/usa-node/usavereinigtstaatensicherheit/201382>  
<https://www.auswaertiges-amt.de/de/aussenpolitik/laender/usa-node/usavereinigtstaatensicherheit/201382>  
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msclkid=7a10d4c2d10a11ec94ae55f4af75fab2>  
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msclkid=7a10d4c2d10a11ec94ae55f4af75fab2>  
[https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?\\_\\_blob=publicationFile&v=4](https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=4)  
[https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?\\_\\_blob=publicationFile&v=4](https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=4)  
<https://www.hamburg.de/service/info/11264992/>  
<https://www.hamburg.de/service/info/11264992/>  
<https://www.hamburg.de/go/17584>  
<https://www.hamburg.de/politik-und-verwaltung/behoerden/behoerde-fuer-wissenschaft-forschung-gleichstellung-und-bezirke/standorte-17584>  
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/reisepass/reisepass-node.html>  
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| Hinweise          | <p>General reasons, frequent trips abroad or the fact that your passport is already fully stamped with visas are not sufficient to obtain a second passport.</p> <p>Even if you already had a second passport, you must provide evidence of the reasons again when reissuing a new one.</p>                                                                                                                                                                                                                                              |
| Rechtsbehelf      | <ul style="list-style-type: none"> <li>• Complaint</li> <li>• Contradiction</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Kurztext          | <ul style="list-style-type: none"> <li>• Basically only one passport per person</li> <li>• If there is a special reason, a second passport can be issued. This can be the case if               <ul style="list-style-type: none"> <li>• I have travelled a lot for professional reasons and due to delays in obtaining visas, a second passport is required.</li> <li>• you want to enter a country and are likely to be refused entry because your passport contains entry stamps from certain other countries.</li> </ul> </li> </ul> |
| Ansprechpunkt     | <p>If you want to find out exactly who is responsible for your request, please follow the link to [Hamburg Service](https://www.hamburg.de/service/info/hasi/9967)</p>                                                                                                                                                                                                                                                                                                                                                                   |
| Zuständige Stelle | Hamburg services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Formulare         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Ursprungsportal   | Hamburg Service, Hamburg Service (Currently this link is only available in german)                                                                                                                                                                                                                                                                                                                                                                                                                                                       |