

99041008013000

# Easy as pie for child benefit

## Information on the combined form

### for births in Hamburg birth facilities

Heruntergeladen am 06.06.2025

<https://fimportal.de/xzufi-services/S1000020010000011486/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99041008013000
Leistungsbezeichnung I	Easy as pie for child benefit Information on the combined form for births in Hamburg birth facilities
Leistungsbezeichnung II	Easy as pie for child benefit Information on the combination form for births in Hamburg birth facilities
Typisierung	6 - Allgemeine Hinweise, nicht spezifische für eine Leistung
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Birth registrations</div>, <div lang="en-x-mtfrom-de">Births</div>, <div lang="en-x-mtfrom-de">Family fund</div>, <div lang="en-x-mtfrom-de">Birth announcement</div>,</td>

Modul	Sachverhalt
	<div lang="en-x-mtfrom-de">Child benefit is child's play</div> , <div lang="en-x-mtfrom-de">Birth certificate</div> , <div lang="en-x-mtfrom-de">birth</div> , <div lang="en-x-mtfrom-de">Naming</div> , <div lang="en-x-mtfrom-de">Combined child benefit form</div> , <div lang="en-x-mtfrom-de">Apply for child benefit</div>
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	02.06.2022
Fachlich freigegeben durch	
Handlungsgrundlage	You will find the legal bases in the document "Notes on the service" (see links)
Teaser	<p>The service with the combination form can be used for births in Hamburg maternity clinics, in the Hamburg birth center or in the house for birth and health. The form is available online. Parents can also obtain a paper copy from the birthing facility.</p>
Volltext	<p>With the child benefit combined form, you can apply in one go without having to go to the authorities</p> <ul style="list-style-type: none"> <li>• provide birth information</li> <li>• legally give your child a name,</li> <li>• have the birth certified at the registry office,</li> <li>• order birth certificates,</li> <li>• register your child in the registration system,</li> <li>• receive the tax identification number for your child</li> <li>• and apply for child benefit at the same time.</li> </ul> <p>It is no longer necessary for you to submit the child</p>

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benefit application to your family benefits office yourself. You no longer need to send your child's birth certificate to the Family Benefits Office to process the child benefit application. You hand in your documents only once at your birth center and receive by post:

- the number of birth certificates you want from the registry office,
- notification of the tax identification number for your child from the Federal Central Tax Office,
- the decision on the assessment of child benefit from your family benefits office.

The child benefit is transferred directly to the account you specified and the child is automatically entered in the registration system after certification.

You can use the service for births in all Hamburg maternity clinics and in the Hamburg birth center.

## Erforderliche Unterlagen

Unless otherwise stated, please enclose the originals of the following documents. Foreign-language documents must be submitted with a translation into German, which was prepared by a publicly sworn or recognized translator. Your originals will be returned to you along with your child's birth certificates.

- For married couples: marriage certificate with reference to the birth certificate of the spouses (if there is no reference, the birth certificates of the spouses must also be submitted); if necessary, "Certified copy of the family book" (if you married before 2009).
- For unmarried couples: mother's birth certificate. For the registration of the father: the father's birth certificate and the certificate of acknowledgment of paternity. If the parents have joint custody, also enclose the certificate of custody. If available, also present the certificate of naming.
- If the mother is divorced or widowed: marriage certificate stating the dissolution of the marriage. If the information is missing, the divorce decree or the death certificate must also be submitted.

The registry office can request the submission of

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further documents if this is necessary to prove information.

You can reach the registry offices at the address given on the information sheet for your birth facility and in the "Information on service" on page 4. The contact details of the Family Benefits Office can be found under Links.

## Voraussetzungen

The service with the combination form is available to all parents who give birth to their child in a Hamburg maternity clinic, in the Hamburg birth center or in the house for birth and health. You do not have to be registered in Hamburg.

## Kosten

Parents receive birth certificates for parental allowance and maternity assistance free of charge.

In addition, other fee-based German and/or international birth certificates for personal use can be ordered with the combination form (e.g. for kindergarten, baptism, application for an ID card/passport, etc.). The amount of the fees is printed on the envelope that parents receive in their birth center or on the "Information sheet of the Hamburg registry offices".

The parents pay for the additional birth certificates without cash by transferring the total amount to the account specified on the information sheet for the birthing facility and on page 3 of the "Service information".

## Verfahrensablauf

- The combination form with the associated instructions and information is available online for you to fill out and print out - see links. If necessary, you can also get it in paper form from your Hamburg maternity clinic or in the Hamburg birth center.

- You fill out the combined form completely, sign the second and third page, enclose your certificates and put everything in the envelope that you will receive at your birth facility. You can return the filled envelope there after the birth of your child.

- You transfer the fees for the birth certificates you have ordered to the account specified on the information sheet for your birth facility and on page 3 of the "Service information" immediately when submitting your documents.

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- The birth center hands over the envelope to the responsible registry office in Hamburg.
- In addition, it notifies the registry office of the birth of your child.
- The registry office certifies the birth of your child and creates the desired birth certificates for you, which you will receive by post.
- The registry office will then immediately forward your child benefit application to the family benefits office. You no longer have to submit your child's birth certificate to the Family Benefits Office.
- At the same time, the residents' registration office receives notification of the birth of your child from the registry office and transfers the data to the population register. In addition, information for statistical purposes is forwarded to the Statistical Office for Hamburg and Schleswig-Holstein.
- The Federal Central Tax Office (BZSt) receives the data about your child from the residents' registration office in order to then create a tax identification number for your child, which you will receive by post.
- The BZSt transmits the tax identification number required for the child benefit application to the Family Benefits Office.
- When the Family Benefits Office has received the tax identification number, your child benefit application will be notified by post.

### Bearbeitungsdauer

After about 10 days, you will receive the requested services by post, provided that all the necessary documents for the certification of the birth and the notification of the child benefit application are available. If something is missing, the institution asks for support using the contact information provided.

### Frist

Determination of the name no later than 4 weeks after the birth

### weiterführende Informationen

<https://www.hamburg.de/service/info/11257658/>  
<https://www.hamburg.de/service/info/11257658/>  
<https://www.hamburg.de/politik-und-verwaltung/behoerden/behoerde-fuer-wissenschaft-forschung-gleichstellung-und-bezirke/digitaler-service/kinderleicht-zum-kindergeld>  
<https://www.hamburg.de/politik-und-verwaltung/behoerden/behoerde-fuer-wissenschaft-forschung-gleichstellung-und-bezirke/digitaler-service/kinderleicht-zum-kindergeld>

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	<p>erden/behoerde-fuer-wissenschaft-forschung-gleichstellung-und-bezirke/digitaler-service/kinderleicht-zum-kindergeld</p> <p><a href="https://www.arbeitsagentur.de/familie-und-kinder/info-s-rund-um-kindergeld">https://www.arbeitsagentur.de/familie-und-kinder/info-s-rund-um-kindergeld</a></p> <p><a href="https://www.arbeitsagentur.de/familie-und-kinder/info-s-rund-um-kindergeld">https://www.arbeitsagentur.de/familie-und-kinder/info-s-rund-um-kindergeld</a></p> <p><a href="https://www.hamburg.de/kinderleicht-zum-kindergeld/15920038/kliniken/">https://www.hamburg.de/kinderleicht-zum-kindergeld/15920038/kliniken/</a></p> <p><a href="https://www.hamburg.de/kinderleicht-zum-kindergeld/15920038/kliniken/">https://www.hamburg.de/kinderleicht-zum-kindergeld/15920038/kliniken/</a></p> <p><a href="https://www.hamburg.de/service/info/11268248/">https://www.hamburg.de/service/info/11268248/</a></p> <p><a href="https://www.hamburg.de/lebenslagen-dienstleistungen/3721154/standesaemter/">https://www.hamburg.de/lebenslagen-dienstleistungen/3721154/standesaemter/</a></p> <p><a href="https://www.hamburg.de/kinderleicht-zum-kindergeld/14977702/hausgeburten/">https://www.hamburg.de/kinderleicht-zum-kindergeld/14977702/hausgeburten/</a></p> <p><a href="https://www.hamburg.de/kinderleicht-zum-kindergeld/14977702/hausgeburten/">https://www.hamburg.de/kinderleicht-zum-kindergeld/14977702/hausgeburten/</a></p>
Hinweise	No
Rechtsbehelf	No
Kurztext	<ul style="list-style-type: none"> <li>• Child benefit is child's play - information on the combination form               <ul style="list-style-type: none"> <li>• With the "Easy for children to child benefit" combination form you can in one go                   <ul style="list-style-type: none"> <li>• provide birth information</li> <li>• legally give your child a name,</li> <li>• have the birth certified at the registry office,</li> <li>• Order birth certificates</li> <li>• Register your child in the registration system</li> <li>• receive the tax identification number for your child</li> <li>• and apply for child benefit at the same time.</li> <li>• Hamburg Senate Chancellery ITD Project Easy as pie to child benefit</li> </ul> </li> </ul> </li> </ul>
Ansprechpunkt	
Zuständige Stelle	District Office Harburg
Formulare	
Ursprungsportal	Hamburg Service, Hamburg Service (Currently this link is only available in german)