

99088017006000

# Ersatzschule Genehmigung

Heruntergeladen am 28.06.2025

<https://fimportal.de/xzufi-services/S1000030001907581/S100003>

Modul	Sachverhalt
Leistungsschlüssel	99088017006000
Leistungsbezeichnung I	Ersatzschule Genehmigung
Leistungsbezeichnung II	Apply for approval of a substitute school in the state of Bremen
Typisierung	4 - Land: Regelung
Quellredaktion	Bremen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400)
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	31.01.2025

**Modul**
**Sachverhalt**
**Fachlich freigegeben durch**
**Handlungsgrundlage**

<https://www.gesetze-im-internet.de/gg/BJNR000010949.html>  
[https://www.transparenz.bremen.de/metainformation/gesetz-ueber-das-privatschulwesen-und-den-privatunterricht-privatschulgesetz-vom-3-juli-1956-156902?asl=bremen203\\_tpgesetz.c.55340.de&template=20\\_gp\\_ifg\\_meta\\_detail\\_d](https://www.transparenz.bremen.de/metainformation/gesetz-ueber-das-privatschulwesen-und-den-privatunterricht-privatschulgesetz-vom-3-juli-1956-156902?asl=bremen203_tpgesetz.c.55340.de&template=20_gp_ifg_meta_detail_d)  
[https://www.gesetze-im-internet.de/bzrg/\\_30a.html](https://www.gesetze-im-internet.de/bzrg/_30a.html)  
[https://www.transparenz.bremen.de/metainformation/kostenverordnung-der-bildungsverwaltung-bikostv-vom-10-januar-2017-156256?asl=bremen203\\_tpgesetz.c.55340.de&template=20\\_gp\\_ifg\\_meta\\_detail\\_d](https://www.transparenz.bremen.de/metainformation/kostenverordnung-der-bildungsverwaltung-bikostv-vom-10-januar-2017-156256?asl=bremen203_tpgesetz.c.55340.de&template=20_gp_ifg_meta_detail_d)

**Teaser**

The establishment and operation of an alternative school requires prior state approval and must be applied for with the required documents to the Senator for Children and Education.

**Volltext**

In Germany, freedom of private education is guaranteed in the Basic Law, which means that everyone has the right to establish a private alternative school. However, because a private alternative school is also under the supervision of the state and its foundation is tied to prerequisites, an alternative school can only be founded if this has been approved in advance by the competent authority.

You must apply for approval from the competent authority in good time and attach a variety of documents to the application. With these documents, you must prove that the requirements for approval are met.

If you meet all the requirements, you are entitled to have the competent body grant you permission to operate the alternative school. Otherwise, your application will be rejected.

**Erforderliche Unterlagen**

- To the school board Designation Individuals: Name, address, curriculum vitae, current extended certificate of good conduct Legal entities or associations of persons: Name, legal form, registered office/address Only for legal entities or associations of persons:

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Articles of association or shareholders' agreement  
current excerpt from the register of associations or the commercial register  
List of persons acting on your behalf  
For the individual or each acting person  
Current extended certificate of good conduct  
Tabular curriculum vitae with surname and first name, date and place of birth, Nationality and address

- To the substitute school  
Name of the school, type of school, school level, and, if applicable, the special educational focus  
Designation of the educational plan  
Complete educational plan and timetable, insofar as these do not correspond to the state regulations  
In the case of elementary schools, a concept justifying the special educational interest  
Size, structure and form of organization as well as the educational program  
Address

- About the school management and teachers  
List of persons, each with first name, surname, nationality, professional qualification, the subject and the years in which you want to employ the teacher. certificates, other proof of suitability  
current extended certificate of good conduct for submission to an authority (§ 30 a Federal Central Register Law)  
the intended employment contract

- To the school building  
List of the rooms used with details of the respective purpose and size  
Site plan  
Floor plan, scale 1:100  
Floor area calculation according to DIN 277  
Fire inspection report. Proof that a school may be operated in the building under building law.  
Proof that you are permitted to use the building (extract from the land register, rental agreement, rental option).  
Proof that you are allowed to use sports facilities.

- On the financing of the alternative school  
Do you plan to charge tuition to students' parents and, if so, in what amount?  
Your budget planning for the year of the start of operation and the two following budget years.  
Proof that you will be able to pay your share of the costs during this period (for example, by means of a bank guarantee).  
Written and legally binding signed statement as to whether you intend to claim rent and lease for the school buildings and premises.

## Voraussetzungen

You must be personally reliable and financially capable.  
Appropriate proof of this must be provided (extended

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certificate of good conduct as well as proof that you can bear your share of the costs for the current and the two following financial years). The alternative school must be operated on a non-profit basis and without the intention of making a profit.

The school you plan to establish must be equivalent to a corresponding public school in terms of:

- Educational goals and objectives
- facilities (for example, the school building)
- academic training of the teaching staff.

All three aspects should ultimately ensure that at the end of their school career, students at your school will be able to achieve the same level of education as would be possible at a public school.

In order to provide teachers with a living wage that is commensurate with their status, their salaries must be in line with those of public school teachers. The salary of teachers at your school may not be more than 20% less than the salary of comparable teachers at public schools.

For the approval of an elementary school, there must be a special pedagogical interest or, at the request of legal guardians, a confessional or ideological school is to be established which does not yet exist in this form as a public school.

If school fees are to be charged, the ban on special education must be observed and care must be taken to ensure that low-income families can also pay the school fees.

## Kosten

The administrative fee depends on how time-consuming the application processing is.

## Verfahrensablauf

After the application documents have been received by the Senator for Children and Education, they will be checked for completeness. If any documents are still missing, you will receive notification of this. Only after receipt of the complete documents is a holistic and final processing possible.

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In order to check the application for approval, specialist departments of the Senator for Children and Education will be involved. For example, on the question of whether the proposed school building meets the legal requirements. The academic qualifications and personal suitability of the teaching staff and the pedagogical management are also checked in advance. In addition, the requirements for the educational goals, the fulfillment of the ban on special education, and the economic and legal position of the teaching staff in comparison to the teaching staff at public schools are also examined.

Approval of private elementary schools is also dependent on special educational interest and the lack of comparably oriented schools in the state.

## Bearbeitungsdauer

## Frist

## weiterführende Informationen

<https://www.service.bremen.de/anerkennung-einer-ersatzschule-beantragen-184488>

## Hinweise

## Rechtsbehelf

## Kurztext

## Ansprechpunkt

## Zuständige Stelle

## Formulare

## Ursprungsportal

Serviceportal der Freien Hansestadt Bremen, Service portal of the Free Hanseatic City of Bremen